

ROANOKE-CHOWAN COMMUNITY COLLEGE

Board of Trustees Meeting

March 26, 2019

7:00 p.m.

Jernigan Building Boardroom

Call to Order: Chairwoman Pierce called the meeting to order at 7:00 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>	<u>Arrival Time</u>	<u>At what point did the Trustee enter on the agenda?</u>
Jeri Pierce (Chair)	Present	7:00 p.m.	Beginning
Ronald Gatling (Vice-Chair)	Present	7:00 p.m.	Beginning
Wendy Ruffin-Barnes	Present	7:00 p.m.	Beginning
Dr. Claudia Richardson	Present	7:00 p.m.	Beginning
Dr. Kashi Bazemore	Present	7:25 p.m.	Finance Report
Rev. Daniel Smith	Present	7:00 p.m.	Beginning
Andre Lassiter	Present	7:00 p.m.	Beginning
Kimberly Turner	Present	7:00 p.m.	Beginning
Jean Matthews	Present	7:00 p.m.	Beginning
James Eure	Absent	N/A	N/A
Mary Harrell-Sessoms	Present	7:00 p.m.	Beginning
John Trent	Present	7:00 p.m.	Beginning
Bradley Peacock	Present	7:00 p.m.	Beginning

Staff Present: Dr. Stanley Elliott (President), Tarsha Bush-Dudley (Board Clerk), Belinda Smith (Comptroller), Nicole Boone (Human Resources Coordinator), Charles Purser (Dean of Continuing Education), Lisa Fischer (Finance Officer)

Others Present: Attorney Charles Francis

Invocation: Given by Trustee Lassiter.

Conflict of Interest Statement: Read by Chairwoman Pierce. Chairwoman Pierce noted that there may be a conflict of interest with Trustee Matthews.

Approval of the Agenda:

- On a motion by Trustee Harell-Sessoms and seconded by Trustee Turner the Board approved the March 26, 2019 agenda.

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Approval of Minutes:

- On a motion by Trustee Ruffin-Barnes and seconded by Trustee Matthews the Board approved the February 26, 2019 regular session minutes with the following amendment:

Trustee John Trent was present at the February 25, 2019 meeting.

Finance Committee

- Dr. Elliott introduced Mrs. Stephanie Fischer who was hired as the part-time Finance Officer to the Trustees.
- On a motion by Trustee Turner and seconded by Trustee Trent the Board approved the February 2019 Month End Report.
- Dr. Elliott shared that the College had undergone a financial audit and was told by the auditor that there were no findings.

Buildings & Grounds Committee

- Dean Purser stated that the Barbering program will continue to be housed on the campus of R-CCC

Policy & Quality Assurance Committee:

- On a motion by Trustee Lassiter and seconded by Trustee Bazemore the Board approved the recommended policy change for Policy 2.21 Conflict of Interest.

Board Chair's Report:

- Chairwoman Pierce acknowledged her birthday and Dr. Elliott's birthday during the month of March.
- The Trustees were reminded of the SACSCOC visit that is scheduled to take place on April 9-11, 2019.
- Chairwoman Pierce reminded the Trustees of the 2019 SEI No Change Forms that are due by April 15th.

President's Report

- Dr. Elliott asked Mr. Peacock to come forth and give an overview of the Student Government activities that have taken place during the month of February.
- Dr. Elliot shared a power point presentation regarding the campus updates and initiatives that have taken place at R-CCC. (See handout.)

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Closed Session

- There was not a closed session at this meeting.

Adjournment

- On a motion by Trustee Lassiter and seconded by Trustee Trent, the meeting adjourned at 7:40 p.m.