



BOARD OF TRUSTEES MEETING
Freeland Building Community Room
April 27, 2021
7 p.m.

Call to Order: Chair Pierce called the meeting to order at 7:01 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

Trustee Name	Absent/Present
Jeri Pierce (Chair)	Present
Ronald Gatling (Vice-Chair)	Present
Wendy Ruffin-Barnes	Present
Dr. Claudia Richardson	Present
Dr. Mary Harrell	Present
Albert Vann	Present
Andre Lassiter	Present
Kimberly Turner	Present
John Trent	Absent
Jean Matthews	Present
Betty Pugh	Present
Ernestine Bazemore	Absent

Staff Present: Dr. Deborah Lamm (President), Mr. Dan Figler (Vice-President/CFO), Tarsha Bush-Dudley (Board Clerk)

Others Present: Attorney Charles Francis, James Eure

Invocation: Given by Trustee Lassiter.

Conflict of Interest Statement: Read by Chair Pierce. None were noted.

Approval of the Agenda:

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the Board approved the April 27, 2021 agenda.



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Approval of Minutes:

- On a motion by Trustee Lassiter and seconded by Trustee Richardson the Board approved the March 23, 2021 meeting minutes.
- On a motion by Trustee Lassiter and seconded by Trustee Vann the Board approved the April 14, 2021 combine Finance & Building and Grounds Committee meeting minutes.
- On a motion by Trustee Matthews and seconded by Trustee Harrell the Board approved the April 15, 2021 Special Called Board Meeting minutes.
- On a motion by Trustee Lassiter and seconded by Trustee Turner the board approved the February 26, 2019, July 23, 2019, July 30, 2019, July 31, 2019, January 28, 2020, February 12, 2020, February 25, 2020, March 24, 2020, April 28, 2020, May 26, 2020, June 23, 2020, June 29, 2020, July 8, 2020, July 28, 2020, September 22, 2020, October 8, 2020, and October 27, 2020 closed session minutes.
- On a motion by Trustee Turner and seconded by Trustee Richardson the Board approved the consent agenda items.

Committee Reports

- Board Chair's Report: Chair Pierce distributed and discussed the Board of Trustees Self Evaluation and asked that the Trustees have them completed by the next regularly scheduled meeting.
- Chair Pierce stated that the state does not require an Interim President's Evaluation.
- Chair Pierce recognized Mr. Eure and Dr. Lamm and gave each a plaque for their hard work and dedication to Roanoke-Chowan Community College. Mr. Eure and Dr. Lamm gave words of thanks.



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Finance Committee:

- Mr. Figler discussed the financial documents for the month of March 2021.
- On a motion by Trustee Lassiter and seconded by Trustee Turner the Board approved the March 30, 2021 Finance Report.
- On a motion by Trustee Lassiter and seconded by Trustee Harrell the Board approved the request to donate the 1975 Mack Ladder Fire Truck to the Wilson Fire Department.

Buildings & Grounds Committee:

- Contracted services for the Davis Center roof project will begin on Monday, May 3, 2021. Quotes are pending for other upgrades to the building.
- A letter of approval has been received from the North Carolina Community College System regarding the construction of the Industrial Skills Building.
- Mr. Figler discussed the ADA restroom upgrades and stated the closeout date was April 14, 2021.

President's Report:

- Dr. Lamm discussed each item under the President's Report that was distributed to the Trustees in their packet. (See handout.)

Closed Session:

- There was no closed session for this meeting.

Announcements:

- Chair Pierce gave an update on the R-CCC 2021 Commencement Ceremony and the Nurse's Pinning Ceremony that are scheduled to take place on Friday, May 7, 2021.

Adjournment

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the meeting adjourned at 7:52 p.m.



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A handwritten signature in blue ink, consisting of a stylized 'D' followed by a large loop, positioned above a horizontal line.

Prepared by Board Clerk

A handwritten signature in blue ink, reading "Jeri R. Rennie", positioned above a horizontal line.

Board Chair