



BOARD OF TRUSTEES MEETING
Freeland Building Community Room
September 28, 2021
7 p.m.

Call to Order: Chair Pierce called the meeting to order at 7:00 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>
Kimberly Turner (Chair)	Present
Ronald Gatling (Vice-Chair)	Present
Wendy Ruffin-Barnes	Present
Dr. Claudia Richardson	Present
Mary Harrell	Present
Albert Vann	Present
Andre Lassiter	Present
Jeri Pierce	Present
John Trent	Present
Jean Matthews	Present
Betty Pugh	Present
Otis Smallwood	Present

Staff Present: Dr. Murray Williams (President), Tarsha Bush-Dudley (Board Clerk), Dr. Jaime Woods (Vice-President of Instruction & Student Services), Mr. Dan Figler (Vice-President/CFO), Mrs. Wendy Vann (Vice-President of External Affairs/Executive Director of the R-CCC Foundation), Carrie Douglas (Director, Finance & Accounting), Clarence Hall (Director, Information Technology)

Others Present: Attorney Charles Francis

Invocation: Given by Trustee Harrell.

Conflict of Interest Statement: Read by Chair Turner. None were noted.

Mission Statement Review: Chair Turner reviewed the R-CCC Mission Statement with the Trustees.



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Approval of the Agenda:

- On a motion by Trustee Lassiter and seconded by Trustee Trent the Board approved the September 28, 2021, agenda.

Approval of Consent Agenda:

- On a motion by Trustee Lassiter and seconded by Trustee Pierce, the Board approved the consent agenda items.
 1. August 31, 2021, Board Meeting Minutes
 2. Annual Board Retreat Notes (July 16-17, 2021)

Committee Reports

Building & Grounds Presentation:

- Mr. Lassiter discussed the blueprint of the Fine Arts Building in which construction is scheduled to take place during the Spring of 2022. He stated there was a discussion with the architect regarding the repurposing of meeting spaces and classrooms within the building to be conducive to the current vision of the College. There will be a joint meeting of the Finance and the Building & Grounds Committees to further discuss this initiative.
- Trustee Trent discussed roofing issues of some the buildings at R-CCC. He stated he and the Facilities Director took several pictures of the deteriorating areas and they are in critical condition. Information regarding this initiative will be brought to the joint Finance and Buildings & Grounds meeting to discuss the next step in rectifying this problem.



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Finance Committee:

- Mr. Figler discussed the financial report dated August 31, 2021.
- On a motion by Trustee Trent and seconded by Trustee Richardson, the Board approved the Month End Report for the month of August 2021.
- On a motion by Trustee Lassiter and seconded by Trustee Trent, the Board approved the FY2021-22 Baseline Budget to Continue Operations.
- On a motion by Trustee Lassiter and seconded by Trustee Trent the Board approved that the FY 2019-2020 Annual Budget be included in the November 19, 2019, Board Minutes.

Policy & Quality Assurance

Dr. Woods discussed the proposal of two new programs for R-CCC.

- On a motion by Trustee Matthews and seconded by Trustee Pierce the Board approved the approval of two new programs: Associate in Arts in Teacher Preparation & Associate in Science Teacher Preparation.

Board Chair's Report

- On a motion by Trustee Lassiter and seconded by Trustee Vann the Operating Agreement between R-CCC and the R-CCC Foundation.
- Chair Turner stated the Boss' Day Event to Perry's Steakhouse has been canceled. Information regarding a new date and venue is forthcoming.
- On a motion by Trustee Lassiter and seconded by Trustee Trent the Board approved the President's Job Description Addition document.
- Chair Turner discussed an upcoming meeting with Dr. Belle Wheelan, SACSCOC President, on October 26. She suggested to meet with her prior to the regularly scheduled Board meeting at 5:30 p.m.
- The meeting with Silver & Associates for the Strategic Planning Board Forum will be discussed after the Trustees have had an opportunity to review the current document and confirm goals they desire to add to the plan.
- Chair Turner stated Trustee Lassiter has been asked to participate in in a forum at the 2021 ACCT Leadership Conference that is scheduled to take place on October 13-16, 2021, in San Diego, California.



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President's Report:

- Dr. Williams discussed the information presented in the President's Report that was distributed to the Trustees in their packet. (See handout.)
- Dr. Williams announced that Mr. Figler's last day with the College will be October 13th. She inquired about check signatures upon Mr. Filger's departure. The Board agreed with Vice-Chair Gatling to amend the current policy.
- On a motion by Trustee Pierce and seconded by Trustee Lassiter the Board amended the current check signing policy to read as follows:

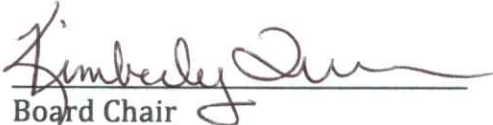
In the absence of the CFO, the President or her designee will be able to sign checks.

Closed Session:

- On a motion by Trustee Lassiter and seconded by Trustee Grant the Board went into closed session at 8:20 p.m.

Adjournment

- On a motion by Trustee Gatling and seconded by Trustee Trent the meeting adjourned at 8:36 p.m.


Board Chair


Prepared by Board Clerk