



**BOARD OF TRUSTEES MEETING**  
**Freeland Building Community Room**  
**February 23, 2021**  
**7 p.m.**

**Call to Order:** Chair Pierce called the meeting to order at 7:05 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<b><u>Trustee Name</u></b>	<b><u>Absent/Present</u></b>
Jeri Pierce (Chair)	Present
Ronald Gatling (Vice-Chair)	Present
Wendy Ruffin-Barnes	Present
Dr. Claudia Richardson	Present
Ernestine Bazemore	Absent
Albert Vann	Present
Andre Lassiter	Present
Kimberly Turner	Present
John Trent	Absent
Jean Matthews	Present
James Eure	Present
Mary Harrell	Present

**Staff Present:** Dr. Deborah Lamm (President), Tarsha Bush-Dudley (Board Clerk)

**Others Present:** Attorney Charles Francis

**Invocation:** Given by Trustee Vann.

**Conflict of Interest Statement:** Read by Vice-Chair Gatling. None were noted.

**Approval of the Agenda:**

- On a motion by Trustee Ruffin-Barnes and seconded by Trustee Vann the Board approved the February 23, 2021 agenda.



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**Approval of Minutes:**

- On a motion by Trustee Vann and seconded by Trustee Turner the Board approved the January 26, 2021 meeting minutes.
- On a motion by Trustee Lassiter and seconded by Trustee Gatling the Board approved the Building and Grounds Committee meeting minutes.

**Committee Reports**

- Board Chair's Report: Chair Pierce discussed the Presidential search interview process and the specific dates and times for the events that are scheduled to take place.

**Finance Committee:**

- On a motion by Trustee Turner and seconded by Trustee Lassiter the Board approved the Budget Update.

**Buildings & Grounds Committee:**

Trustee Vann gave an overview of the information that was discussed in the Buildings & Grounds Committee meeting. The Davis Center Project will be tabled until the March 23, 2021 Board of Trustees meeting.

The North Carolina Community College System Capital Survey results were discussed with the Board.

**Policies and Procedures/Quality Assurance**

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the 2022-24 Academic Calendar was approved by the Board.
- On a motion by Trustee Lassiter and seconded by Trustee Gatling the 2022-2024 Administrative Calendar was approved by the Board,



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- On a motion by Trustee Lassiter and seconded by Trustee Turner the 2015-2020 Strategic Plan was extended for one year.
- On a motion by Trustee Lassiter and seconded by Trustee Gatling Policy 1.10 of the Board of Trustees Policy Manual (Requirement for Boards of Trustees to Demonstrate Stewardship of the Institution's State Financial Resources was approved by the Board.

The was a brief discussion about this policy. The Board questioned how they could adopt this policy and continue to remain in compliance.

- On a motion by Trustee Lassiter and seconded by Trustee Gatling the Board approved the Agreement with Pitt Community College to Offer the Driving Component of the Commercial Driver's License Training in Pitt County.

**President's Report:**

- Dr. Lamm discussed each item under the President's Report that was distributed to the Trustees in their packet. (See handout.)
- Dr. Lamm stated the College has had trouble receiving mail which is quite unsettling; therefore, the College has recently purchased a Post Office Box which will hopefully rectify this issue.

**Closed Session:**

- There was no closed session for this meeting.

**Announcements:**

- Chair Pierce reminded the Trustees to review the schedule for the Presidential Interview process that is scheduled to take place on February 24, 2021.


**Adjournment**

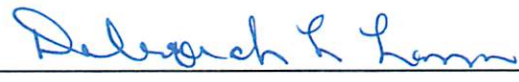
- On a motion by Trustee Gatling and seconded by Trustee Vann the meeting adjourned at 8:27 p.m.





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Board Chair

  
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Interim President