



Board of Trustees Meeting  
 Freeland Building Community Room  
 June 22, 2021  
 7 p.m.

**Call to Order:** Chair Pierce called the meeting to order at 7:09 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<u>Trustee Name</u>	<u>Absent/Present</u>
Jeri Pierce (Chair)	Present
Ronald Gatling (Vice-Chair)	Present
Wendy Ruffin-Barnes	Present
Dr. Claudia Richardson	Present
Dr. Mary Harrell	Present
Albert Vann	Present
Andre Lassiter	Present
Kimberly Turner	Absent
John Trent	Present
Jean Matthews	Present
Betty Pugh	Present
Ernestine Bazemore	Absent

**Staff Present:** Dr. Murray J. Williams (President), Mr. Dan Figler (Vice-President/CFO), Dr. Jaime Woods (Vice-President of Instruction & Student Services), Wendy Vann (Associate Dean of Continuing Education & Workforce Development/Director of Customized Industry Training), Timothy Lassiter (Director of Facilities), Andrea Wright (Human Resources Director), Tarsha Bush-Dudley (Board Clerk)

**Others Present:** Attorney Charles Francis

**Invocation:** Given by Trustee Lassiter.

**Conflict of Interest Statement:** Read by Chair Pierce. None were noted.

**Introduction of New Employees:** Dr. Williams asked Mr. Figler to introduce his direct reports.

- Timothy Lassiter - Director of Facilities
- Andrea Wright - Human Resources Director
- Angela Bagley- (Absent)- Controller



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**Approval of the Agenda:**

- On a motion by Trustee Gatling and seconded by Trustee Ruffin-Barnes the Board approved the June 22, 2021, agenda.

**Approval of Minutes:**

- On a motion by Trustee Vann and seconded by Trustee Harrell the Board approved the May 25, 2021, meeting minutes.
- On a motion by Trustee Lassiter and seconded by Trustee Gatling the Board approved the June 9, 2021, Finance Committee Meeting minutes.
- On a motion by Trustee Harrell and seconded by Trustee Trent the Board approved the June 10, 2021, Policy and Quality Assurance Committee Meeting minutes.
- On a motion by Trustee Pugh and seconded by Trustee Gatling the Board approved the June 10, 2021, Personnel Committee Meeting minutes.

**Committee Reports**

**Board Chair's Report:**

- Chair Pierce stated that Presidential Evaluations for Dr. Lamm need to be submitted to her as soon as possible.
- Chair Pierce stated July 16-17 are the dates for a Board retreat to discuss goals and initiatives for the upcoming year. Information regarding location is forthcoming.

**Finance Committee:**

- Mr. Figler discussed the financial documents for the month of May 2021.
- On a motion by Trustee Trent and seconded by Trustee Matthews the Board approved the May 31, 2021, Finance Report.
- Mr. Lassiter discussed the \$5000 moving expense that was approved for Dr. Williams upon her hire. He stated the moving expense was taxed which caused the funding to be \$1800 less than the amount due to her. Attorney Francis suggested that the Board approve a true-up so that Dr. Williams will net \$5000.
- On a motion by Trustee Trent and seconded by Trustee Ruffin-Barnes the Board approved the moving expense reimbursement for Dr. Williams.



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**Personnel Committee:**

- On a motion by Trustee Ruffin Barnes and seconded by Trustee Richardson the Board approved the R-CCC Organization Chart as written.

**Policy & Quality Assurance Committee:**

- On a motion by Trustee Trent and seconded by Trustee Harrell the Board approved the newly revised College mission statement.

**President's Report:**

- Dr. Williams asked the Trustees to refer to the Board Report located in their packets to discuss the SACSCOC Standards schedule. (See handout.) She discussed the following standards:
  1. Integrity
  2. Mission
- Dr. Williams discussed the vacant positions and recruitment initiatives that have taken place. She stated the College has repurposed positions, contracts that are no longer utilized, along with existing salaries to fund these positions.
- Dr. Williams discussed the Free College Flyer which provides interested students information on the North Carolina Longleaf Commitment Grant. The grant will allow free college this fall for eligible new and returning students. She stated she will email the flyer to Mrs. Dudley to be distributed to the Board members.

**Announcements:**

- Chair Pierce reminded the Board members to submit the Presidential Evaluations to her as soon as possible.

**Closed Session:**


- There was no closed session for this meeting.

**Adjournment**

- On a motion by Trustee Lassiter and seconded by Trustee Trent the meeting adjourned at 7:41 p.m.



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Board Chair

  
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Prepared by Board Clerk