



**BOARD OF TRUSTEES MEETING**  
**Freeland Building Community Room**  
**March 22, 2022**  
**7 p.m.**

**Call to Order:** Chair Turner called the meeting to order at 7:00 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<b>Trustee Name</b>	<b>Absent/Present</b>
Kimberly Turner (Chair)	Present
Ronald Gatling (Vice-Chair)	Absent
Wendy Ruffin-Barnes	Present
Claudia Richardson	Absent
Mary Harrell	Present
Albert Vann	Present
Andre Lassiter	Present
Jeri Pierce	Present
John Trent	Absent
Jean Matthews	Absent
Betty Pugh	Present
Otis Smallwood	Present

**Staff Present:** Dr. Murray Williams (President), Tarsha Bush-Dudley (Board Liaison), Dr. Jaime Woods (Vice-President of Instruction & Student Services), Dr. LaToya Wiley (Vice President, Administrative & Fiscal Services), Ms. Stephanie Benson (Executive Vice President, Workforce and Institutional Effectiveness & Executive Director of the Foundation), Timothy Lassiter (Director of Facilities)

**Others Present:** Attorney Charles Francis, Mr. David Cotton (Hertford County Manager)

**Invocation:** Given by Trustee Lassiter.

**Conflict of Interest Statement:** Read by Chair Turner.

**Mission Statement Review:** Chair Turner reviewed the R-CCC Mission Statement with the Trustees.

**Approval of the Agenda:**

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the Board approved the March 22, 2022, agenda.



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**Approval of Board Meeting Minutes:**

- On a motion by Trustee Vann and seconded by Trustee Ruffin-Barnes, the Board approved the February 22, 2022, Board minutes.

**Strategic Plan Presentation:**

- On a motion by Trustee Pugh and seconded by Trustee Harrell the Board approved the Strategic Plan Goals and Title Decisions. The title chosen was Building Community: Creating a Future Where Everyone Soars.

**Finance Committee:**

- Dr. Wiley gave an overview of the Financial Report dated February 2022.
- On a motion by Trustee Lassiter and seconded by Trustee Vann the Board approved the Financial Report for the month of February 2022.

**Building and Grounds: Committee:**

- Ms. Benson gave an update on the Golden Leaf Grant Proposals. (See handout)
- Mr. Timothy Lassiter gave an update on the Golden Leaf Renovation Projects. (See handout)

**Personnel Committee:**

- Information regarding an update on the attorney recruitment process was tabled until the next regularly scheduled meeting.

**Policy and Quality Assurance Update:**

- On a motion by Trustee Lassiter and seconded by Trustee Ruffin-Barnes the Board agreed to revise Policy 1.7 which would make the Building and Grounds Committee a standing committee instead of an ad hoc committee.

**Board Chair's Report**

- Chair Turner reminded the Board to submit their SEI Forms to the NC Ethics Commission by April 18, 2022.
- Chair Turner discussed the letter from the Office of the State Auditor regarding no findings for FY 2020.



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**President's Report:**

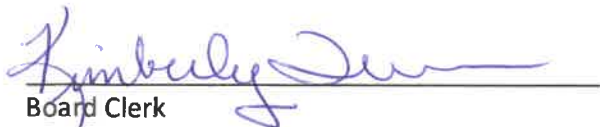
- Dr. Williams discussed the President's Board Report for March 2022 (see handout), and discussed the following topics:
  - a. There are currently 32 first-year students eligible for the Nursing program this Fall.
  - b. Spring Enrollment Update (Page 5).
  - c. On Thursday, March 24, 2022, there will be a Women's History Celebration program on the campus of R-CCC.
  - d. There will be a College Career & Transfer Day held on April 5, 2022, from 9 a.m.-2 p.m. in the Multipurpose Room of the Student Services Center.

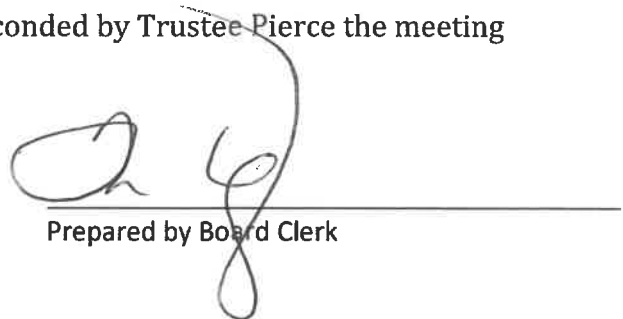
**Closed Session:**

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the Board went into closed session at 7:37 p.m. to discuss a personnel issue.

**Adjournment:**

- On a motion by Trustee Harrell and seconded by Trustee Pierce the meeting adjourned at 7:55 p.m.

  
Board Clerk

  
Prepared by Board Clerk