



## ROANOKE-CHOWAN COMMUNITY COLLEGE HEALTH AND SAFETY FALL 2021

### CURRENT FALL 2021 PROTOCOL

In accordance with Governor Roy Cooper's July 29, 2021, executive order 224, all students, employees, and visitors should wear face coverings indoors, regardless of vaccination status. College employees are not required to wear a mask while working alone in their office. A face mask must be worn in common workspaces or when others are present in the employee's workspace and in all common areas including elevators, hallways, restrooms and break rooms.

**Accommodations:** An exemption to the mask wearing community standard will not be considered as a reasonable accommodation. Individuals with a disability or health condition that prevents them from safely wearing a face mask may seek alternative accommodations through the HR Director (faculty and staff) or AVP, Student Services (students).

Keep in mind that individuals should not be asked to disclose their vaccination status. This is private information and should be respected at all times.

Here is what students can expect this fall:

- In-person classes will resume to pre-pandemic norms
- Online and hybrid classes will continue to be available
- Classrooms and labs will return to regular capacity
- In-person student services, resources, and activities will resume
- Some classrooms, labs, and other facilities have been renovated

### ONGOING COVID TRACING

R-CCC will continue to follow a process for COVID tracing and notification. Please note that the fall protocol described below is subject to change based upon the Governor's future executive orders or additional requirements from local, state, and federal authorities.

#### Common Symptoms

It is important to maintain awareness of COVID symptoms, which include the following:

- Fever
- Dry cough
- Tiredness

- Aches and pains
- Sore throat
- Diarrhea
- Conjunctivitis
- Headache
- Loss of taste or smell
- A rash on skin, or discoloration of fingers or toes
- Difficulty breathing or shortness of breath
- Chest pain or pressure
- Loss of speech or movement

Out of an abundance of caution, R-CCC does not want employees, students, or visitors coming to campus when exhibiting these symptoms. Additionally, if an employee, visitor, or student has been in close contact with a COVID positive individual, they should report this information to the AVP, Student Services, or HR Director.

## Definitions, Scenarios, and Processes

### Definitions

**Quarantine** is required when individuals have been exposed to the virus.

**Isolation** is required when individuals have been infected with the virus, even if they don't have symptoms.

**Close contact:** Someone who was within [6 feet of an infected person](#) (laboratory-confirmed or a [clinically compatible illness](#)) for a cumulative total of 15 minutes or more over a 24-hour period (for example, *three individual 5-minute exposures for a total of 15 minutes*).

### Scenarios and Processes

#### Close Contact

- Immediately report this possible exposure to your instructor and the AVP, Student Services (if you are a student) or to your supervisor and HR (if you are an employee).
- Stay away from other people, including those in your household. Confine your activities to a specific part of the home.
- Contact your healthcare provider or county health department for evaluation and testing.
- Quarantine\* (stay away from campus) for 14 days from the date of exposure. After 14 days you may return to campus as long as you do not have any symptoms. You will receive approval from either HR or the AVP, Student Services.

**Decisions to shorten the quarantine period would be made in consultation with the local public health department. Options they will consider include stopping quarantine**

- After day 10 without testing
- After day 7 after receiving a negative test result (test must occur on day 5 or later)

Any shortened quarantine period will require documentation and should be provided to the HR Director (employees and visitors) or the AVP, Student Services (students).

**\*Quarantine Exception:** Continue to wear a face covering and return to campus if you have been fully vaccinated (2 weeks from final inoculation) and do not have symptoms OR have had the virus within the past 3 months and do not have symptoms.

### Positive Test, No Symptoms

- Immediately report this diagnosis to your instructor and the AVP, Student Services (if you are a student) or to your supervisor and HR (if you are an employee).
- Stay away from all other people, including those in your household. Confine your activities to a specific part of the home.
- Follow your healthcare provider's directions for follow-up testing + CDC guidelines for monitoring your symptoms. *Monitoring includes watching for symptoms and checking your temperature every 12 hours.*
- Stay away from campus for 10 days following your diagnosis and healthcare provider's directions for follow-up testing. *After 10 days you may return to campus as long as you do not have any symptoms.* You will receive approval to return from HR or the AVP, Student Services.

### Positive Test, Symptoms

- Immediately report this diagnosis to your instructor and the AVP, Student Services (if you are a student) or to your supervisor and HR (if you are an employee).
- Stay away from all other people, including those in your household. Confine your activities to a specific part of the home.
- Follow your healthcare provider's directions for treatment of your symptoms.
- Stay away from campus until:
  - 10 days since symptoms first appeared **and**
  - 24 hours with no fever without the use of fever-reducing medications **and**
  - Other symptoms of COVID-19 are improving\*

***\*Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation.***

You will be notified by HR or the AVP, Student Services, about the date you may return.

### Negative Test with Symptoms

- Immediately notify your instructor and AVP, Student Services (if you are a student) or your supervisor and HR (if you are an employee) that you are experiencing these symptoms.
- Stay away from campus until your symptoms have improved.

### Additional Notes

Be prepared to bring documentation to instructors, supervisor, or other campus members regarding your approval to return. Every effort will be made to alert your instructors or

supervisor that you are approved for return, but you are responsible for maintaining the documentation in the event that you are asked.

**Teleworking** has been discontinued by R-CCC. However, in the event that employees have documentation from a doctor or the local health department that they pose a COVID-risk to the campus, they should submit that documentation to the HR Director for review and telework consideration. Among other factors, the HR Director will—in consultation with the immediate supervisor—evaluate whether or not the employee can perform his or her duties remotely.

### INDOOR CAMPUS EVENTS

The College's first priority is keeping all members of our campus community safe. Therefore, any decisions to allow on-campus events involving groups  $\geq 100$  will be made on a case-by-case basis. For any event, masks are required and social distancing is encouraged. Inquiries should be submitted to the administrative assistant to the VP of Administrative and Fiscal Services, Ms. Susan Melton, at 252-862-1260 or [sbmelton1310@roanokechowan.edu](mailto:sbmelton1310@roanokechowan.edu).

### SOCIAL DISTANCING and PPE

Social distancing will be encouraged wherever feasible, though it is not required. R-CCC will continue to provide disposable masks for those who want to wear one.

### SANITATION

Hand sanitation stations are located in common areas of each building. Students, employees and visitors are encouraged to continue frequent and thorough handwashing to reduce the spread of all illnesses, including COVID. Enhanced cleaning and sanitation protocols are in place throughout campus buildings, common spaces, classrooms, and instructional spaces.

### CONCERNS/CONTACTS

As a reminder, Ms. Andrea Wright, Director, Human Resources, is the employee and visitor point of contact: [wrighta@roanokechowan.edu](mailto:wrighta@roanokechowan.edu), 252-862-1310. Dr. Tanya Oliver is the student point of contact: [toliver@roanokechowan.edu](mailto:toliver@roanokechowan.edu), 252-862-1272. For PPE or sanitation needs, contact Mr. Timothy Lassiter, Director, Facilities at [tmlassiter6983@roanokechowan.edu](mailto:tmlassiter6983@roanokechowan.edu), 252-862-1351.