



Request for Official Transcript

To the Applicant: As part of the admissions procedure, an official transcript is required from your high school and all colleges you have attended. Please fill out one form for each institution and send it directly to the institution you attended.

This authorizes release of my transcript to:

Roanoke-Chowan Community College '
Office of Admissions
109 Community College Rd
Ahoskie NC 27910

Student Contact Information:

Signature of Student

Address

City, State, Zip

Phone Number

Identification Data:

Name (As it appears on high school/college records)

Name (As it appears on R-CCC records)

Social Security Number

Date of Birth

Last Date of Attendance

To the high school/college: One copy of this form is provided for your records. One should be attached to the transcript being sent to R-CCC. Please notify the student if there is a charge.

1. Print this form. 2. Cut this form in half. 3. Send both copies to either your college or high school.
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