

**Regular Meeting of the Board of Trustees
Roanoke-Chowan Community College
Tuesday, April 22, 2003
Board Room, Jernigan Building**

MINUTES

Trustees Present: Glendale Boone, Jim Farmer, Nellie Fennell, Vernice Howard, Rob Lewis, Johnnie Reid, Wendy Ruffin-Barnes, Carl White, Jermaine Hall

Trustees Absent: Lillie Owens-White (excused)

The meeting was called to order by Chair Vernice Howard at 7:15 p.m. Nellie Fennell gave the invocation.

Gina Lanier. Gina Lanier, representing students of the College, thanked the Board for allowing her to speak. Ms. Lanier presented a petition to save teachers and future of the College to Trustees. Ms. Lanier spoke regarding the dismissal of four teachers.

Approval of Regular Session Minutes, March 25, 2003. Correction: Personnel Committee report not entered. The Personnel Committee met and discussed personnel issues. On motion of Carl White, seconded by Nellie Fennell, the regular session March 25, 2003 minutes were approved with noted correction.

Approval of Executive Session Minutes, March 25, 2003. On motion of Rob Lewis, seconded by Wendy Ruffin-Barnes, the executive session March 25, 2003 minutes were approved as presented.

Approval of Special Called Meeting Minutes, March 27, 2003. On motion of Johnnie Reid, seconded by Glendale Boone, the Special Called Meeting March 27, 2003 minutes were approved as presented.

Approval of Special Called Meeting Closed Session Minutes, March 27, 2003. On motion of Nellie Fennell, seconded by Wendy Ruffin-Barnes, the Special Called Meeting Closed Session March 27, 2003 minutes were approved as presented.

Continuing Education Update. Dean Robert Williams responded to questions regarding Counter-Terrorism Training classes.

Student Services Update. Dean Diane Kimbrough responded to questions regarding the Fish Dinner fundraiser, Shaw/RCCC basketball game and the Spring Jubilee. The Spring Jubilee netted \$1,300 for the student emergency loan fund. The Spring Convocation will be April 30, 2003 at 6 p.m. to honor students for academic excellence. A reception will follow. There will be two commencement ceremonies – curriculum May 9th in the multi-purpose center and GED May 8th in the auditorium.

Planning and Advancement Update. Dr. Claudia Morris responded to questions regarding the report prepared by her division. A workforce summit was held on March 26, 2003 at the College. The summit is part of the strategic planning process. The purpose of the summit to find out what industry needs from RCCC. Dr. Larry Keene of North Carolina Community College System gave a presentation. It is planned to have a workforce summit on a regular basis.

Human Resources Update. Cleveland Blount introduced Steve Cunningham, Institutional Researcher. Mr. Cunningham began work on April 1, 2003.

College Budget DCC 2-1. On motion of Jim Farmer, seconded by Carl White, College Budget DCC 2-1 is adopted and approved.

Committee Reports.

Executive Committee. Vernice Howard gave this report. The Foundation Board needs to become active again. Names of potential members of the Foundation Board have been submitted. More names from Northampton County are needed. Chair of the Foundation Board Committee Nellie Fennell needs assistance with this process.

Finance Committee. This committee did not meet last month.

Academic and Student Affairs Committee. No report. A meeting was held on March 9, 2003.

Personnel Committee. No report.

President's Remarks. President's report is attached and incorporated in these minutes.

SGA President's Remarks. SGA President Jermaine Hall reported on the Spring Jubilee.

Trustee W. Rob Lewis responded to Gina Lanier, that the Board had heard the students and will consider the issues when the matters come before the Board. Certain procedures must be followed. The Board of Trustees appreciates the concerns expressed by the students.

On motion of Rob Lewis, seconded by Jim Farmer, the meeting went into executive session at 8 p.m.

On motion of Rob Lewis, seconded by Carl White, the meeting reconvened into regular session at 8:55 p.m.

Administration and Board attorney will be making a response to the four affected employees and their counsel.

A draft annual evaluation of President instrument was presented to the Board. The evaluation will be discussed with the President. Personnel Committee developed the instrument. On

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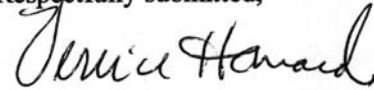
motion of Carl White, seconded by Glendale Boone the Annual Evaluation of President instrument is approved as presented, 4 yes votes, 3 no votes. Evaluation instrument is approved.

On motion of Rob Lewis, seconded by Carl White, the evaluation of the President shall be done by May 27, 2003.

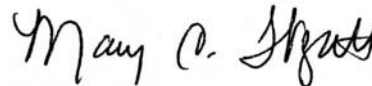
The current contract with the President indicates that Board members must meet with Dr. Wyatt by April 30th. Both parties consent to extend the meeting date until May 30, 2003. Dr. Wyatt consents to this contract amendment. On motion of Carl White, seconded by Glendale Boone, consent is agreed to by both parties that the date the Board of Trustees is to meet with the President is extended to May 30, 2003.

On motion of Glendale Boone, seconded by Jim Farmer, the meeting adjourned at 9:15 p.m.

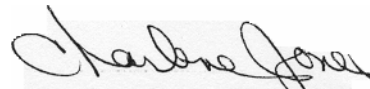
Respectfully submitted,



Vernice Howard, Trustee



Mary C. Wyatt, Secretary



Charlene Jones, Recorder