

**Regular Meeting of the Board of Trustees  
Roanoke-Chowan Community College  
Monday, June 30, 2003 (continuation from June 24, 2003)  
Board Room, Jernigan Building**

**MINUTES**

Trustees Present: Jim Farmer, Nellie Fennell, Vernice B. Howard, Donna Jenkins, W. Rob Lewis, Claude Odom, Judy Overton, Johnnie Reid, Wendy-Ruffin-Barnes, Virginia Spruill, Carl White, Lillie Owens-White

Staff Present: Claudia Morris, Robert Williams, Linda Alexander, Monique Mitchell, Gloria Fairless, Rita Rogers, Dee Dee Oakey, Debbie Greene, Joe Clark, Leslie Byrum, Diane Kimbrough

Others Present: Clay Hines, NCCCS, Keith Hoggard, RC News Herald

The meeting was called to order by Chair Vernice B. Howard. This meeting is a continuation of the regular Board meeting of June 24, 2003 at which a grievance hearing was held. On motion of Johnnie Reid, seconded by Judy Overton, the meeting convened into closed session at 6:15 p.m.

On motion of Jim Farmer, seconded by Rob Lewis, the meeting reconvened into regular session at 7:05 p.m.

The new controller, Leslie Byrum, was introduced and welcomed by the Board of Trustees.

Chair Vernice Howard recognized Attorney Mitchell McLean. Mr. McLean stated that the Trustees had heard presentations and documentation regarding five grievances. Mr. McLean presented Findings and Action of Board of Trustees Regarding Faculty Grievances.

#1 Salary and Workload Grievance. Correction to finding. On motion of Donna Jenkins, seconded by Virginia Spruill, Dr. Wyatt, as President, is directed to consult with an outside firm for a pay and position study for all employees.

#2 Employee Evaluation of President. Discussion ensued – OK as presented.

#3 Excellence in Teaching Award. OK as presented.

#4 Retaliatory Attempt to Terminate Faculty. Correction to Finding.

#5 Deliberate and Ongoing Violations of North Carolina General Statutes Regarding Public Records. OK as presented.

On motion of Rob Lewis, seconded by Lillie Owens-White, the Findings and Action of Board of Trustees Regarding Faculty Grievances is approved with minor corrections. Attorney McLean will make changes discussed and Findings and Action of Board of Trustees Regarding Faculty Grievances will be made a part of these minutes.

### *Division Updates*

**Student Services**--There was a question regarding placement of RCCC recruiting literature. Dean Kimbrough explained that RCCC recruiting literature is placed in RCCC's service area. Recruiting literature will be placed in post offices in the near future.

**Planning and Advancement**--A copy of the College catalog was distributed to all Trustees.

**Business Office**--Debbie Greene reported that the Business Office wrote checks up to 5 p.m. today. There may be some "pennies" left to revert.

**Executive Committee--Approval to participate in Five Year Economic Development Vision with North Carolina's Northeast Partnership.** An opportunity for RCCC to assist in advancing economic development in the area. The cost for participation in project is \$2,500. This cost cannot be paid from State funds. On motion of Jim Farmer, seconded by Lillie Owens-White, Roanoke-Chowan Community College agrees to contribute \$2,500 toward the cost of the five-year economic development vision plan for the Northeast Region, based upon availability of funds.

### **Finance Committee--Approval of RCCC Foundation Financial Statements – June 30, 2002**

On motion of Rob Lewis, seconded by Jim Farmer, the RCCC Foundation Financial Statements – June 30, 2002 are approved as presented.

On motion of Virginia Spruill, seconded by Judy Overton, the meeting went into closed session to discuss and deliberate on the President's contract. On motion of Nellie Fennell, seconded by Judy Overton, the meeting reconvened into regular session at 8:50 p.m.

On motion of Rob Lewis, seconded by Claude Odom, Dr. Wyatt will continue employment as President, serving at the pleasure of the board.

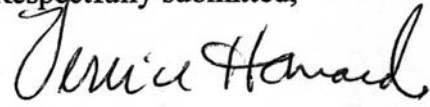
On motion of Claude Odom, seconded by Lillie Owens-White, an ad hoc committee of the Board of Trustees for faculty/administration relations will be formed.

On motion of Jim Farmer, seconded by Lillie Owens-White, Board Policy 3.1(2) is amended to read: "The Board of Trustees will employ and/or terminate all full-time personnel of the College at the recommendation of the President, subject to standards established by the State Board of Community Colleges in accordance with G.S. 115D-20(2)."

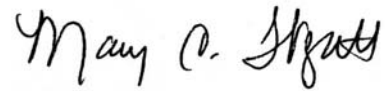
There is no Board meeting in the month of July.

On motion of Lillie Owens-White, seconded by Wendy Ruffin-Barnes, the meeting adjourned at 8:55 p.m.

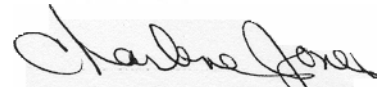
Respectfully submitted,



Vernice Howard, Trustee



Mary C. Wyatt, Secretary



Charlene Jones, Recorder