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- (1) As an individual, each employee of Roanoke-Chowan Community College retains all rights and obligations of citizenship provided in the Constitution and laws of North Carolina and the Constitution and laws of the United States. Therefore, the Board of Trustees encourages employees of the College to exercise their rights and obligations of citizenship.
- (2) Employees who decide to run for public offices shall notify the Board of Trustees through the President of their intentions to run and certify that they will not campaign or otherwise engage in political activities during their regular work hours or involve the College in their political activities.
- (3) Any employee, who is elected to a part-time public office, shall certify through the President to the Board of Trustees that the office will not interfere with his carrying out the duties of the position with the College, or request leave.
- (4) Any employee, who is elected or appointed to a full-time public office or the General Assembly, shall be required to take a leave of absence without pay upon assuming that office. The length of the leave of absence shall be determined by the Board of Trustees.
- (5) Any employee who becomes a candidate for public office shall be prohibited from soliciting support during regular work hours. The employee in question is prohibited from soliciting support on college property unless otherwise authorized by the Board of Trustees.
- (6) Political activities of the President.
- (6.1) If the College President decides to run for public offices, the President shall notify the Board of Trustees of the intention to run and certify that no campaigning or political activities will be engaged in during regular work hours or involve the College.

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- (6.2) If the College President is elected to a part-time public office, the President shall certify to the Board of Trustees that the office will not interfere with the carrying out the duties of the College presidency, or request leave.
- (6.3) If the College President is elected or appointed to a full-time public office or the General Assembly, the President shall be required to take a leave of absence without pay upon assuming that office. The length of the leave of absence shall be determined by the Board of Trustees.
- (6.4) If the College President becomes a candidate for public office, the President shall be prohibited from soliciting support during regular work hours. The President is prohibited from soliciting support on college property unless otherwise authorized by the Board of Trustees. The authorization must be on a case-by-case basis.
- (6.5) The Board of Trustees shall notify the State Board if the College President should become a candidate for public office, or if the College President is elected or appointed to a public office.
- (7) Definitions as used in this policy.
- (7.1) Public office means any national, state, local governmental position of public trust and responsibility, whether elective or appointive, which is created or prescribed or recognized by constitution, statute, or ordinance.
- (7.2) Membership in the General Assembly is a full-time public office under this policy.