

POLICIES OF THE
BOARD OF TRUSTEES

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- (1) The President shall cause to be established procedures for the safekeeping of all college records related to the College’s operation.
- (2) The procedures developed to implement this policy will establish the custodians of the various types of records. These custodians shall be responsible for insuring that use and release of records are in accordance with statutory limitations, rules, and procedures.
- (3) The procedures developed to implement this policy shall meet all requirements of federal and state statutes, State Board of Community Colleges, and System Office rules.