

POLICIES OF THE  
BOARD OF TRUSTEES

8.3	Refund of Student Fees and Tuition	1 of 1
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- (1) Tuition refund for students shall not be made unless the student is, in the judgment of the College, compelled to withdraw for unavoidable reasons. In such cases, two-thirds of the student’s tuition may be refunded if the student withdraws within 10 calendar days after the first day of classes as published in the College calendar. Tuition refunds will not be considered after that time. Tuition refunds will not be considered for tuition of five dollars (\$5) or less, except if a course or curriculum fails to materialize, all the students’ tuitions shall be refunded.
- (2) In order to comply with federal regulations in institutions not regionally accredited, the State Board authorized modification of the tuition refund policy so that veterans or war orphans receiving benefits under U. S. Code, Title 38, Chapters 33 and 35, can be refunded the pro rata portion of the tuition fee not used up at the time of withdrawal of such students.
- (3) Where a student, having paid the required tuition and fees for a semester, withdraws from the institution before the end of the semester and the reasons for the withdrawal are found excusable by the College’s administration, the student may be allowed credit for non-refunded tuition and fees if s/he applies for readmission during any of the next two semesters and petitions in writing to be allowed such credit.
- (4) Where a student, having paid the required tuition and fees for a semester, dies during that semester, reimbursement, as appropriate, of tuition will be as prescribed in the College’s refund policy of the College catalog.