**HUMAN SERVICES TECHNOLOGY CERTIFICATE (C45380)**

 Human Services Issues HSE-210

Class 2 Lab 0 Clinical 0 Work 0 Credit 2

This course covers current issues and trends in the field of human services. Emphasis is placed on contemporary topics with relevance to special issues in a multi-faceted field. Upon completion, students should be able to integrate the knowledge, skills, and experiences gained in classroom and clinical experiences with emerging trends in the field.

State Prerequisites None

State Corequisites None

 General Psychology PSY-150

Class 3 Lab 0 Clinical 0 Work 0 Credit 3

This course provides an overview of the scientific study of human behavior. Topics include history, methodology, biopsychology, sensation, perception, learning, motivation, cognition, abnormal behavior, personality theory, social psychology, and other relevant topics. Upon completion, students should be able to demonstrate a basic knowledge of the science of psychology.

State Prerequisites None

State Corequisites None

College Transfer This course has been approved for transfer under the CAA as a general education course in Social/Behavioral Sciences.

This course has been approved for transfer under the ICAA as a general education course in Social/Behavioral Sciences.

 Introduction to Sociology SOC-210

Class 3 Lab 0 Clinical 0 Work 0 Credit 3

This course introduces the scientific study of human society, culture, and social interactions. Topics include socialization, research methods, diversity and inequality, cooperation and conflict, social change, social institutions, and organizations. Upon completion, students should be able to demonstrate knowledge of sociological concepts as they apply to the interplay among individuals, groups, and societies.

State Prerequisites None

State Corequisites None

College Transfer This course has been approved for transfer under the CAA as a general education course in Social/Behavioral Sciences.

This course has been approved for transfer under the ICAA as a general education course in Social/Behavioral Sciences.

 Group Process I HSE-112

Class 1 Lab 2 Clinical 0 Work 0 Credit 2

This course introduces interpersonal concepts and group dynamics. Emphasis is placed on self-awareness facilitated by experiential learning in small groups with analysis of personal experiences and the behavior of others. Upon completion, students should be able to show competence in identifying and explaining how people are influenced by their interactions in group settings.

State Prerequisites None

State Corequisites None

 Interviewing Techniques HSE-123

Class 2 Lab 2 Clinical 0 Work 0 Credit 3

This course covers the purpose, structure, focus, and techniques employed in effective interviewing. Emphasis is placed on observing, attending, listening, responding, recording, and summarizing of personal histories with instructor supervision. Upon completion, students should be able to perform the basic interviewing skills needed to function in the helping relationship.

State Prerequisites None

State Corequisites None

 Counseling HSE-125

Class 2 Lab 2 Clinical 0 Work 0 Credit 3

This course covers the major approaches to psychotherapy and counseling, including theory, characteristics, and techniques. Emphasis is placed on facilitation of self-exploration, problem solving, decision making, and personal growth. Upon completion, students should be able to understand various theories of counseling and demonstrate counseling techniques.

State Prerequisites None

State Corequisites None

**HUMAN SERVICES TECHNOLOGY W/MENTAL HEALTH CERTIFICATE (C4538C)**

 Intro to Human Services HSE-110

Class 2 Lab 2 Clinical 0 Work 0 Credit 3

This course introduces the human services field, including the history, agencies, roles, and careers. Topics include personal/professional characteristics, diverse populations, community resources, disciplines in the field, systems, ethical standards, and major theoretical and treatment approaches. Upon completion, students should be able to identify the knowledge, skills, and roles of the human services worker.

State Prerequisites None

State Corequisites None

 General Psychology PSY-150

Class 3 Lab 0 Clinical 0 Work 0 Credit 3

This course provides an overview of the scientific study of human behavior. Topics include history, methodology, biopsychology, sensation, perception, learning, motivation, cognition, abnormal behavior, personality theory, social psychology, and other relevant topics. Upon completion, students should be able to demonstrate a basic knowledge of the science of psychology.

State Prerequisites None

State Corequisites None

College Transfer This course has been approved for transfer under the CAA as a general education course in Social/Behavioral Sciences.

This course has been approved for transfer under the ICAA as a general education course in Social/Behavioral Sciences.

 Introduction to Sociology SOC-210

Class 3 Lab 0 Clinical 0 Work 0 Credit 3

This course introduces the scientific study of human society, culture, and social interactions. Topics include socialization, research methods, diversity and inequality, cooperation and conflict, social change, social institutions, and organizations. Upon completion, students should be able to demonstrate knowledge of sociological concepts as they apply to the interplay among individuals, groups, and societies.

State Prerequisites None

State Corequisites None

College Transfer This course has been approved for transfer under the CAA as a general education course in Social/Behavioral Sciences.

This course has been approved for transfer under the ICAA as a general education course in Social/Behavioral Sciences.

 Interviewing Techniques HSE-123

Class 2 Lab 2 Clinical 0 Work 0 Credit 3

This course covers the purpose, structure, focus, and techniques employed in effective interviewing. Emphasis is placed on observing, attending, listening, responding, recording, and summarizing of personal histories with instructor supervision. Upon completion, students should be able to perform the basic interviewing skills needed to function in the helping relationship.

State Prerequisites None

State Corequisites None

 Intellectual Disabilities HSE-226

Class 3 Lab 0 Clinical 0 Work 0 Credit 3

This course covers intellectual disabilities and related issues. Emphasis is placed on the theoretical perspectives, causes, prevention, and treatment of intellectual disabilities. Upon completion, students should be able to demonstrate a general knowledge of individuals with intellectual disabilities.

State Prerequisites None

State Corequisites None

 Mental Health Systems MHA-150

Class 3 Lab 0 Clinical 0 Work 0 Credit 3

This course introduces the treatment and services available at both public and private mental health facilities. Topics include intake procedures, admission criteria, history, and structure of mental health facilities. Upon completion, students should be able to demonstrate competence in articulating both the theory and practice of mental health services delivery.

State Prerequisites Take HSE-110

State Corequisites None

**ENERGENCY MEDICAL SCIENCE CERTIFICATE (C45340)**

 EMT EMS-110

Class 6 Lab 6 Clinical 3 Work 0 Credit 9

This course introduces basic emergency medical care. Topics include preparatory, airway, patient assessment, medical emergencies, trauma, infants and children, and operations. Upon completion, students should be able to demonstrate the knowledge and skills necessary to achieve North Carolina State or National Registry EMT certification.

State Prerequisites None

State Corequisites None

 Survey of Med Terminology MED-120

Class 2 Lab 0 Clinical 0 Work 0 Credit 2

This course introduces the vocabulary, abbreviations, and symbols used in the language of medicine. Emphasis is placed on building medical terms using prefixes, suffixes, and word roots. Upon completion, students should be able to pronounce, spell, and define accepted medical terms.

State Prerequisites None

State Corequisites None

Introduction to Computers CIS-110

Class 2 Lab 2 Clinical 0 Work 0 Credit 3

This course introduces computer concepts, including fundamental functions and operations of the computer. Topics include identification of hardware components, basic computer operations, security issues, and use of software applications. Upon completion, students should be able to demonstrate an understanding of the role and function of computers and use the computer to solve problems.

Competencies

1. Identify the basic elements required in a computer system.

2. Produce electronic documents using various software applications.

3. Illustrate the role of the computer for personal and professional uses.

State Prerequisites None

State Corequisites None

College Transfer This course has been approved for transfer under the CAA as a general education course in Mathematics (Quantitative).

This course has been approved for transfer under the ICAA as a general education course in Mathematics (Quantitative).