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| **ACA-111\_1997SU** | **College Student Success** | **ACA-111** |

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| CIS Course ID | S13509 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 1 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 1 |

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| This course introduces the college's physical, academic, and social environment and promotes the personal development essential for success. Topics include campus facilities and resources; policies, procedures, and programs; study skills; and life management issues such as health, self-esteem, motivation, goal-setting, diversity, and communication. Upon completion, students should be able to function effectively within the college environment to meet their educational objectives. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **ACA-122\_2014SU** | **College Transfer Success** | **ACA-122** |

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| CIS Course ID | S24018 |
| Effective Term | Summer 2014 |
| End Term |  |

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| Class | 0 | Lab | 2 | Clinical | 0 | Work | 0 | Credit | 1 |

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| This course provides information and strategies necessary to develop clear academic and professional goals beyond the community college experience. Topics include the CAA, college policies and culture, career exploration, gathering information on senior institutions, strategic planning, critical thinking, and communications skills for a successful academic transition. Upon completion, students should be able to develop an academic plan to transition successfully to senior institutions. |

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| Competencies |
| 1. Develop a strategic plan for completing community college academic goals, including certificates, diplomas, and/or associate degrees.2. Develop a strategic plan for transferring to a university and preparing for a new career.3. Identify the rights and responsibilities of transfer students under the Comprehensive Articulation Agreement (CAA), including Universal General Education Transfer Component (UGETC) designated courses, the Transfer Assured Admissions Policy (TAAP), the CAA appeals process, and university tuition surcharge.4. Evaluate learning strategies, including note-taking, test-taking, information processing, time management, and memorization techniques, and identify strategies for improvement.5. Identify essential college resources, including financial aid, advising, registration, tutoring, library services, computer labs, and counseling services and recognize the importance of these resources on student success.6. Identify essential college policies and procedures, including academic integrity such as avoiding plagiarism; calculating a GPA, and maintaining satisfactory academic progress for financial aid eligibility and/or good academic standing. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **ACC-120\_2003FA** | **Prin of Financial Accounting** | **ACC-120** |

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| CIS Course ID | S20278 |
| Effective Term | Fall 2003 |
| End Term |  |

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| Class | 3 | Lab | 2 | Clinical | 0 | Work | 0 | Credit | 4 |

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| This course introduces business decision-making using accounting information systems. Emphasis is placed on analyzing, summarizing, reporting, and interpreting financial information. Upon completion, students should be able to prepare financial statements, understand the role of financial information in decision-making and address ethical considerations. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **ACC-121\_2003FA** | **Prin of Managerial Accounting** | **ACC-121** |

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| CIS Course ID | S20282 |
| Effective Term | Fall 2003 |
| End Term |  |

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| Class | 3 | Lab | 2 | Clinical | 0 | Work | 0 | Credit | 4 |

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| This course includes a greater emphasis on managerial and cost accounting skills. Emphasis is placed on managerial accounting concepts for external and internal analysis, reporting and decision-making. Upon completion, students should be able to analyze and interpret transactions relating to managerial concepts including product-costing systems. |

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| State Prerequisites | Take ACC-120 |

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| State Corequisites | None |

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| **BUS-110\_2015FA** | **Introduction to Business** | **BUS-110** |

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| CIS Course ID | S24149 |
| Effective Term | Fall 2015 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course provides a survey of the business world. Topics include the basic principles and practices of contemporary business. Upon completion, students should be able to demonstrate an understanding of business concepts as a foundation for studying other business subjects. |

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| Competencies |
| ·Student Learning Outcomes1. Identify various forms of business organizations.2. Define business vocabulary.3. Describe the basics of business ethics.4. Explain basic management principles. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-115\_2015FA** | **Business Law I** | **BUS-115** |

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| CIS Course ID | S24153 |
| Effective Term | Fall 2015 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces the student to the legal and ethical framework of business. Contracts, negotiable instruments, the law of sales, torts, crimes, constitutional law, the Uniform Commercial Code, and the court systems are examined. Upon completion the student should be able to identify legal and ethical issues that arise in business decisions and the laws that apply to them. |

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| Competencies |
| ·Student Learning Outcomes1. Identify the elements of a contract.2. Describe the structure of the U.S. court system.3. Identify laws, conditions and regulations in national and international work environments. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-135\_1997SU** | **Principles of Supervision** | **BUS-135** |

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| CIS Course ID | S12738 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces the basic responsibilities and duties of the supervisor and his/her relationship to higher-level supervisors, subordinates, and associates. Emphasis is placed on effective utilization of the work force and understanding the role of the supervisor. Upon completion, students should be able to apply supervisory principles in the work place. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-139\_2008FA** | **Entrepreneurship I** | **BUS-139** |

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| CIS Course ID | S22030 |
| Effective Term | Fall 2008 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course provides an introduction to the principles of entrepreneurship. Topics include self-analysis of entrepreneurship readiness, the role of entrepreneur in economic development, legal problems, organizational structure, sources of financing, budgeting, and cash flow. Upon completion, students should have an understanding of the entrepreneurial process and issues faced by entrepreneurs. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-137\_2015FA** | **Principles of Management** | **BUS-137** |

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| CIS Course ID | S24151 |
| Effective Term | Fall 2015 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course is designed to be an overview of the major functions of management. Emphasis is placed on planning, organizing, controlling, directing, and communicating. Upon completion, students should be able to work as contributing members of a team utilizing these functions of management. |

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| Competencies |
| ·Student Learning Outcomes1. Explain strategic management in business operations.2. Define management, quality management, and project management.3. Identify relevant issues in human resource management. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-151\_1997SU** | **People Skills** | **BUS-151** |

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| CIS Course ID | S11800 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces the basic concepts of identity and communication in the business setting. Topics include self-concept, values, communication styles, feelings and emotions, roles versus relationships, and basic assertiveness, listening, and conflict resolution. Upon completion, students should be able to distinguish between unhealthy, self-destructive, communication patterns and healthy, non-destructive, positive communication patterns. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-225\_1997SU** | **Business Finance** | **BUS-225** |

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| CIS Course ID | S13686 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 2 | Lab | 2 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course provides an overview of business financial management. Emphasis is placed on financial statement analysis, time value of money, management of cash flow, risk and return, and sources of financing. Upon completion, students should be able to interpret and apply the principles of financial management. |

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| State Prerequisites | Take ACC-120 |

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| State Corequisites | None |

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| **BUS-230\_1997SU** | **Small Business Management** | **BUS-230** |

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| CIS Course ID | S11937 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces the challenges of entrepreneurship including the startup and operation of a small business. Topics include market research techniques, feasibility studies, site analysis, financing alternatives, and managerial decision making. Upon completion, students should be able to develop a small business plan. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-240\_1997SU** | **Business Ethics** | **BUS-240** |

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| CIS Course ID | S14002 |
| Effective Term | Summer 1997 |
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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces contemporary and controversial ethical issues that face the business community. Topics include moral reasoning, moral dilemmas, law and morality, equity, justice and fairness, ethical standards, and moral development. Upon completion, students should be able to demonstrate an understanding of their moral responsibilities and obligations as members of the workforce and society. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **BUS-260\_2014SP** | **Business Communication** | **BUS-260** |

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| CIS Course ID | S23621 |
| Effective Term | Spring 2014 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course is designed to develop skills in writing business communications. Emphasis is placed on business reports, correspondence, and professional presentations. Upon completion, students should be able to communicate effectively in the work place. |

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| State Prerequisites | Take One: ENG-110 or ENG-111 |

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| State Corequisites | None |

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| **CIS-110\_2006SP** | **Introduction to Computers** | **CIS-110** |

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| CIS Course ID | S21058 |
| Effective Term | Spring 2006 |
| End Term |  |

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| Class | 2 | Lab | 2 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces computer concepts, including fundamental functions and operations of the computer. Topics include identification of hardware components, basic computer operations, security issues, and use of software applications. Upon completion, students should be able to demonstrate an understanding of the role and function of computers and use the computer to solve problems. |

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| Competencies |
| 1. Identify the basic elements required in a computer system.2. Produce electronic documents using various software applications.3. Illustrate the role of the computer for personal and professional uses. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **ECO-251\_1997SU** | **Prin of Microeconomics** | **ECO-251** |

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| CIS Course ID | S11774 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces economic analysis of individual, business, and industry in the market economy. Topics include the price mechanism, supply and demand, optimizing economic behavior, costs and revenue, market structures, factor markets, income distribution, market failure, and government intervention. Upon completion, students should be able to identify and evaluate consumer and business alternatives in order to efficiently achieve economic objectives. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **ECO-252\_1997SU** | **Prin of Macroeconomics** | **ECO-252** |

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| CIS Course ID | S11710 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces economic analysis of aggregate employment, income, and prices. Topics include major schools of economic thought; aggregate supply and demand; economic measures, fluctuations, and growth; money and banking; stabilization techniques; and international trade. Upon completion, students should be able to evaluate national economic components, conditions, and alternatives for achieving socioeconomic goals. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **ENG-111\_2020FA** | **Writing and Inquiry** | **ENG-111** |

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| CIS Course ID | S25433 |
| Effective Term | Fall 2020 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course is designed to develop the ability to produce clear writing in a variety of genres and formats using a recursive process. Emphasis includes inquiry, analysis, effective use of rhetorical strategies, thesis development, audience awareness, and revision. Upon completion, students should be able to produce unified, coherent, well-developed essays using standard written English. |

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| Competencies |
| Student Learning Outcomes1. Demonstrate writing as a recursive process.2. Demonstrate writing and inquiry in context using different rhetorical strategies to reflect, analyze, explain, and persuade in a variety of genres and formats.3. Students will reflect upon and explain their writing strategies.4. Demonstrate the critical use and examination of printed, digital, and visual materials.5. Locate, evaluate, and incorporate relevant sources with proper documentation.6. Compose texts incorporating rhetorically effective and conventional use of language.7. Collaborate actively in a writing community. |

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| State Prerequisites | Take One Set:Set 1: DRE-097Set 2: ENG-002Set 3: BSP-4002 |

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| State Corequisites | Take ENG-011 |

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| **ENG-112\_2014FA** | **Writing/Research in the Disc** | **ENG-112** |

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| CIS Course ID | S24024 |
| Effective Term | Fall 2014 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course, the second in a series of two, introduces research techniques, documentation styles, and writing strategies. Emphasis is placed on analyzing information and ideas and incorporating research findings into documented writing and research projects. Upon completion, students should be able to evaluate and synthesize information from primary and secondary sources using documentation appropriate to various disciplines. |

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| State Prerequisites | Take ENG-111 |

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| State Corequisites | None |

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| **MAT-143\_2020FA** | **Quantitative Literacy** | **MAT-143** |

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| CIS Course ID | S25430 |
| Effective Term | Fall 2020 |
| End Term |  |

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| Class | 2 | Lab | 2 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course is designed to engage students in complex and realistic situations involving the mathematical phenomena of quantity, change and relationship, and uncertainty through project- and activity-based assessment. Emphasis is placed on authentic contexts which will introduce the concepts of numeracy, proportional reasoning, dimensional analysis, rates of growth, personal finance, consumer statistics, practical probabilities, and mathematics for citizenship. Upon completion, students should be able to utilize quantitative information as consumers and to make personal, professional, and civic decisions by decoding, interpreting, using, and communicating quantitative information found in modern media and encountered in everyday life. |

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| Competencies |
| ·Student Learning Outcomes1. Judge the reasonableness of results using estimation, logical processes, and a proper understanding of quantity2. Utilize proportional reasoning to solve contextual problems and make conversions involving various units of measurement3. Identify, interpret, and compare linear and exponential rates of growth to make predictions and informed decisions based on data and graphs4. Differentiate between simple and compound interest and analyze the long-term effects of saving, investing, and borrowing5. Describe, analyze, and interpret statistical information such as graphs, tables, and summarized data to draw appropriate conclusions when presented with actual statistical studies6. Determine probabilities and expected values and use them to assess risk and make informed decisions7. Analyze civic and/or societal issues and critique decisions using relevant mathematics |

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| State Prerequisites | Take One Set:Set 1: DMA-010, DMA-020, DMA-030, and DRE-098Set 2: DMA-010, DMA-020, DMA-030, and ENG-002Set 3: DMA-010, DMA-020, DMA-030, and BSP-4002Set 4: DMA-025, and DRE-098Set 5: DMA-025, and ENG-002Set 6: DMA-025, and BSP-4002Set 7: MAT-003 and DRE-098Set 8: MAT-003 and ENG-002Set 9: MAT-003 and BSP-4002Set 10: BSP-4003 and DRE-098Set 11: BSP-4003 and ENG-002Set 12: BSP-4003 and BSP-4002 |

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| State Corequisites | Take MAT-043 |

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| **MAT-152\_2020FA** | **Statistical Methods I** | **MAT-152** |

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| CIS Course ID | S25431 |
| Effective Term | Fall 2020 |
| End Term |  |

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| Class | 3 | Lab | 2 | Clinical | 0 | Work | 0 | Credit | 4 |

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| This course provides a project-based approach to introductory statistics with an emphasis on using real-world data and statistical literacy. Topics include descriptive statistics, correlation and regression, basic probability, discrete and continuous probability distributions, confidence intervals and hypothesis testing. Upon completion, students should be able to use appropriate technology to describe important characteristics of a data set, draw inferences about a population from sample data, and interpret and communicate results. |

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| Competencies |
| ·Student Learning Outcomes1. Organize, display, calculate, and interpret descriptive statistics2. Apply basic rules of probability3. Identify and apply appropriate probability distributions4. Perform regression analysis5. Analyze sample data to draw inferences about a population parameter6. Communicate results through a variety of media |

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| State Prerequisites | Take One Set:Set 1: DMA-010, DMA-020, DMA-030, and DRE-098Set 2: DMA-010, DMA-020, DMA-030, and ENG-002Set 3: DMA-010, DMA-020, DMA-030, and BSP-4002Set 4: DMA-025, and DRE-098Set 5: DMA-025, and ENG-002Set 6: DMA-025, and BSP-4002Set 7: MAT-003 and DRE-098Set 8: MAT-003 and ENG-002Set 9: MAT-003 and BSP-4002Set 10: BSP-4003 and DRE-098Set 11: BSP-4003 and ENG-002Set 12: BSP-4003 and BSP-4002 |

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| State Corequisites | Take MAT-052 |

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| **MKT-120\_2015FA** | **Principles of Marketing** | **MKT-120** |

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| CIS Course ID | S24159 |
| Effective Term | Fall 2015 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces principles and problems of marketing goods and services. Topics include promotion, placement, and pricing strategies for products. Upon completion, students should be able to apply marketing principles in organizational decision making. |

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| Competencies |
| ·Student Learning Outcomes1. Define the role of marketing in business.2. Explain the role of selling, customer relations and product management in marketing.3. Describe marketing.4. Define pricing and channel management strategies. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **MKT-223\_1997SU** | **Customer Service** | **MKT-223** |

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| CIS Course ID | S12287 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course stresses the importance of customer relations in the business world. Emphasis is placed on learning how to respond to complex customer requirements and to efficiently handle stressful situations. Upon completion, students should be able to demonstrate the ability to handle customer relations. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **PSY-150\_1997SU** | **General Psychology** | **PSY-150** |

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| CIS Course ID | S10777 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course provides an overview of the scientific study of human behavior. Topics include history, methodology, biopsychology, sensation, perception, learning, motivation, cognition, abnormal behavior, personality theory, social psychology, and other relevant topics. Upon completion, students should be able to demonstrate a basic knowledge of the science of psychology. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **SOC-210\_1997SU** | **Introduction to Sociology** | **SOC-210** |

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| CIS Course ID | S11919 |
| Effective Term | Summer 1997 |
| End Term |  |

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| Class | 3 | Lab | 0 | Clinical | 0 | Work | 0 | Credit | 3 |

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| This course introduces the scientific study of human society, culture, and social interactions. Topics include socialization, research methods, diversity and inequality, cooperation and conflict, social change, social institutions, and organizations. Upon completion, students should be able to demonstrate knowledge of sociological concepts as they apply to the interplay among individuals, groups, and societies. |

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| State Prerequisites | None |

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| State Corequisites | None |

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| **WBL-111\_2014FA** | **Work-Based Learning I** | **WBL-111** |

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| CIS Course ID | S23794 |
| Effective Term | Fall 2014 |
| End Term |  |

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| Class | 0 | Lab | 0 | Clinical | 0 | Work | 10 | Credit | 1 |

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| This course provides a work-based learning experience with a college-approved employer in an area related to the student's program of study. Emphasis is placed on integrating classroom learning with related work experience. Upon completion, students should be able to evaluate career selection, demonstrate employability skills, and satisfactorily perform work-related competencies. |

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| State Prerequisites | None |

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| State Corequisites | None |