

ROANOKE-CHOWAN COMMUNITY COLLEGE

Board of Trustees Meeting
April 23, 2019
7:00 p.m.
Jernigan Building Boardroom

Call to Order: Chairwoman Pierce called the meeting to order at 7:06 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>	<u>Arrival Time</u>	<u>At what point did the Trustee enter on the agenda?</u>
Jeri Pierce (Chair)	Present	7:00 p.m.	Beginning
Ronald Gatling (Vice-Chair)	Absent	N/A	N/A
Wendy Ruffin-Barnes	Present	7:00 p.m.	Beginning
Dr. Claudia Richardson	Present	7:00 p.m.	Beginning
Dr. Kashi Bazemore	Present	7:25 p.m.	Finance Report
Rev. Daniel Smith	Absent	N/A	N/A
Andre Lassiter	Present	7:00 p.m.	Beginning
Kimberly Turner	Absent	N/A	N/A
Jean Matthews	Present	7:00 p.m.	Beginning
James Eure	Absent	N/A	N/A
Mary Harrell-Sessoms	Absent	N/A	N/A
John Trent	Present	7:00 p.m.	Beginning
Bradley Peacock	Absent	N/A	N/A

Staff Present: Dr. Stanley Elliott (President), Tarsha Bush-Dudley (Board Clerk), Belinda Smith (Comptroller), Nicole Boone (Human Resources Coordinator), Charles Purser (Dean of Continuing Education), Lisa Fischer (Finance Officer)

Others Present: Attorney Charles Francis

Invocation: Given by Trustee Eure.

Conflict of Interest Statement: Read by Chairwoman Pierce. Chairwoman Pierce noted that there may be a conflict of interest with Trustee Matthews.

Approval of the Agenda:

- On a motion by Trustee Eure and seconded by Trustee Trent the Board approved the April 23, 2019 agenda.

ROANOKE-CHOWAN COMMUNITY COLLEGE

Board of Trustees Meeting

April 23, 2019

7:00 p.m.

Jernigan Building Boardroom

Approval of Minutes:

- On a motion by Trustee Bazemore and seconded by Trustee Ruffin-Barnes the Board approved the March 26, 2019 regular session minutes.

Personnel Committee:

- On a motion by Trustee Bazemore and seconded by Trustee Ruffin-Barnes pursuant to policy 3.1 Dr. Elliott has the authority to make all hires aside from himself.

Finance Committee

- Mrs. Fischer presented the Month End Report for March 2019.
- On a motion by Trustee Lassiter and seconded by Trustee Eure the Board approved the March 2019 Month End Report.

Board Chair's Report:

- Chairwoman Pierce acknowledged Trustee Bazemore's birthday during the month of April.
- Chairwoman Pierce discussed the tentative dates for the upcoming R-CCC 2019 Spring Retreat.
- Chairwoman Pierce reminded the Trustees to submit Dr. Elliott's evaluation before May 1, 2019.
- Attorney Francis gave the Trustees an update on the SACSCOC visit.

President's Report

- Dr. Elliott presented the new hires to the Board of Trustees. He stated he has hired Ms. Annette Thompson as the full-time Nursing Instructor, and Ms. Annette Edwards was hired as the full-time Dean of Administrative and Fiscal Services.
- Dr. Elliott asked Dean Nixon to come forth and give an overview of the Student Government activities that have taken place during the month of March.
- Dr. Elliot shared a power point presentation regarding the campus updates and initiatives that have taken place at R-CCC. (See handout.)

Closed Session

- On a motion by Trustee Trent and seconded by Trustee Bazemore the Board went into closed session at 7:52 p.m. to discuss a legal issue.

Adjournment

- On a motion by Trustee Trent and seconded by Trustee Ruffin-Barnes, the meeting adjourned at 9:07 p.m.