

ROANOKE-CHOWAN COMMUNITY COLLEGE
 Board of Trustees Meeting
 May 28, 2019
 7:00 p.m.
 Jernigan Building Boardroom

Call to Order: Chairwoman Pierce called the meeting to order at 7:03 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>	<u>Arrival Time</u>	<u>At what point did the Trustee enter on the agenda?</u>
Jeri Pierce (Chair)	Present	7:00 p.m.	Beginning
Ronald Gatling (Vice-Chair)	Present	7:00 p.m.	Beginning
Wendy Ruffin-Barnes	Present	7:00 p.m.	Beginning
Dr. Claudia Richardson	Present	7:00 p.m.	Beginning
Dr. Kashi Bazemore	Present	7:14 p.m.	Finance Report
Rev. Daniel Smith	Present	7:00 p.m.	Beginning
Andre Lassiter	Present	7:00 p.m.	Beginning
Kimberly Turner	Present	7:00 p.m.	Beginning
John Trent	Present	7:00 p.m.	Beginning
Jean Matthews	Present	7:00 p.m.	Beginning
James Eure	Absent	N/A	N/A
Mary Harrell-Sessoms	Present	7:00 p.m.	Beginning

Staff Present: Dr. Stanley Elliott (President), Tarsha Bush-Dudley (Board Clerk), Belinda Smith (Controller), Nicole Boone (Interim Human Resources Coordinator), LaTonya Nixon (Dean of Student Services), Charles Purser (Dean of Continuing Education), Stephanie Fischer (Interim Finance Officer), Joanne Johnson-Shaw (Executive Administrative Assistant to the President),

Others Present: Attorney Charles Francis

Invocation: Given by Trustee Lassiter.

Conflict of Interest Statement: Read by Chairwoman Pierce. None were noted.

Approval of the Agenda:

- On a motion by Trustee Gatling and seconded by Trustee Lassiter the Board approved the May 28, 2019 agenda.

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Approval of Minutes:

- On a motion by Trustee Trent and seconded by Trustee Matthews the Board approved the April 23, 2019 regular session minutes with the following correction:

Trustee Trent was marked absent; however, he was present for the meeting.

- On a motion by Trustee Lassiter and seconded by Trustee Turner the Special Called meeting minutes of the May 6, 2019 BOT meeting were approved by the Board.

Finance Committee

- Dr. Elliott asked Mrs. Fischer to give an update on the Month End Report for April 2019.
- On a motion by Trustee Turner and seconded by Trustee Trent the Board approved the April 2019 Month End Report.
- On a motion by Trustee Lassiter and seconded by Trustee Richardson the Board approved the state budget revisions.
- On a motion by Trustee Lassiter and seconded by Trustee Turner the Board approved the county budget revisions.
- On a motion by Trustee Ruffin-Barnes and seconded by Trustee Lassiter the Board approved the motion to make reimbursement adjustments prior to yearend.
- On a motion by Trustee Turner and seconded by Trustee Bazemore the Board approved the travel budget.

Board Chair's Report:

- Chairwoman Pierce shared that she, Attorney Francis, Dr. Elliott, and Dean Leche attended a meeting at the North Carolina Community College System's Office. Dr. Elliott addressed issues related to the SACSCOC report. SACSCOC will meet on June 13th, and a written report will be submitted to the College.
- Chairwoman Pierce acknowledged Trustee Trent and Mrs. Dudley's birthdays during the month of May.
- Chair Pierce reminded the Trustees of the R-CCC BOT 2019 Retreat that is scheduled to take place on June 21-22, 2019.
- Chair Pierce inquired about the number of Trustees that plan to attend the 2019 ACCT Leadership Conference scheduled to take place on October 16-19, 2019 in San Francisco, California. She asked all interested Trustees to contact Mrs. Dudley.

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President's Report

- Dr. Elliott asked Dean Nixon to give an overview of the Student Government activities that have taken place during the month of May.
- Dr. Elliot shared a power point presentation regarding the campus updates and initiatives that have taken place at R-CCC.

Closed Session

- On a motion by Trustee Gatling and seconded by Trustee Lassiter the Board went into closed session at 7:51 p.m. to discuss personnel and legal issues.

Adjournment

- On a motion by Trustee Ruffin-Barnes and seconded by Trustee Trent the meeting adjourned at 8:39 p.m.