

ROANOKE-CHOWAN COMMUNITY COLLEGE

Board of Trustees Meeting

February 26, 2019

7:00 p.m.

Jernigan Building Boardroom

Approval of the Agenda:

- On a motion by Trustee Gatling and seconded by Trustee Harrell-Sessoms the Board approved the February 26, 2019 agenda with the following additions:
 1. An opportunity for public comments was added after the Buildings & Grounds Committee report.
 2. The Whistleblower Policy and the Continuing Education & Workforce Development Continuity Plan that were a part of the January 22, 2019 packet will be discussed and voted upon with the addition of the Policy and Quality Assurance Committee Report.

Approval of Minutes:

- On a motion by Trustee Gatling and seconded by Trustee Harrell-Sessoms the Board approved the January 22, 2019 regular session minutes.

Personnel Committee:

- On a motion by Trustee Trent and seconded by Trustee Bazemore the Board approved the College & Career Readiness Retention and Instructional Specialist position.

Finance Committee

- On a motion by Trustee Turner and seconded by Trustee Trent the Board approved the January 2019 Month End Report.
- The Internal Budget Transfers document that was distributed by Mrs. Smith was tabled until the March meeting.

Buildings & Grounds Committee

- Dean Purser discussed the Connect NC Bond and Capital Outlay projects that were distributed in the packets.

Policy & Quality Assurance Committee:

- On a motion by Trustee Eure and seconded by Trustee Turner the Board approved the Whistleblower Policy and the Continuing Education & Workforce Development Continuity and Integrity Plan.

Public Comments:

- Mr. Rhynda Riddick, a local barber within Hertford, gave an overview of his perception of the benefit of having the Barbering Program housed on the campus of R-CCC.

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Board Chair's Report:

- **Chairwoman Pierce acknowledged Trustee Matthew's birthday on February 9, 2019.**
- **Attorney Francis gave the Board a SACSCOC update to include the following events that have taken place:**
 - 1. The College received a warning status letter on January 24, 2019.**
 - 2. A telephone conference took place on January 29, 2019 with Dr. Keirchman.**
 - 3. There will be a SACSCOC Special Committee visit on April 9-11.**
 - 4. The College's monitoring report is due on March 12th.**
 - 5. He stated that Dr. Elliott has created a timeline which references specific dates and times.**
 - 6. According to the timeline, the response letter will be completed by March 7th.**
- **The Trustees were given a copy of the 2019 SEI No Change Forms that are due by April 15th.**
- **Chairwoman Pierce discussed a tentative date for the R-CCC BOT Spring Retreat. She asked that the Trustees contact Mrs. Dudley to confirm their availability for April 12-13, 2019.**

President's Report

- **Dr. Elliott asked Mr. Peacock to come forth and give an overview of the Student Government activities that have taken place during the month of February.**
- **Dr. Elliot shared a power point presentation regarding the campus updates and initiatives that have taken place at R-CCC. (See handout.)**

Closed Session

- **On a motion by Trustee Lassiter and seconded by Trustee Eure the Board went into closed session at 8:45 p.m. to approve prior closed session minutes that dealt with a legal matter.**

Adjournment

- **On a motion by Trustee Trent and seconded by Trustee Lassiter, the meeting adjourned at 8:47 p.m.**