

ROANOKE-CHOWAN COMMUNITY COLLEGE

Board of Trustees Meeting

April 28, 2020

7:00 p.m.

Remote Meeting

Call to Order: Chair Pierce called the meeting to order at 7:05 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>	<u>Arrival Time</u>
Jeri Pierce (Chair)	Present	7:00 p.m.
Ronald Gatling (Vice-Chair)	Present	7:00 p.m.
Wendy Ruffin-Barnes	Present	7:00 p.m.
Andre Lassiter	Present	7:00 p.m.
Albert Vann	Present	7:00 p.m.
Claudia Richardson	Present	7:00 p.m.
John Trent	Present	7:00 p.m.
Jean Matthews	Present	7:00 p.m.
Kimberly Turner	Present	7:00 p.m.
James Eure	Present	7:00 p.m.
Mary Harrell	Present	7:00 p.m.
Ernestine Bazemore	Present	7:00 p.m.

Staff Present: Dr. Audre Levy (Interim President), Tarsha Bush-Dudley (Board Clerk),
Constance Phelps (Chief Finance Officer)

Others Present: Mr. Sam Dickens (NCACCT), Mr. William Holder (NCCCS Board Member),
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Invocation: Given by Trustee Lassiter.

Conflict of Interest Statement: Read by Chair Pierce. None were noted.

Approval of the Agenda:

- On a motion by Trustee Gatling and seconded by Trustee Harrell the Board approved the April 28, 2020 agenda.

Approval of Minutes:

- On a motion by Trustee Lassiter and seconded by Trustee Ruffin-Barnes the March 24, 2020 minutes were approved by the board with the following change(s):

Add Trustee Bazemore's name to the list for attendance.

Board Chair Report

- Chair Pierce thanked the Trustees for getting their SEI forms in on time. She stated Trustee evaluations will be sent out within the next couple of weeks in an effort to have them completed in a timely manner.

President's Report

- Ms. Phelps discussed the Month End Report dated for March 2020.
- Ms. Phelps discussed the Budget Report that was sent to Hertford County only.
- Dr. Levy discussed the main building renovations that are currently taking place at the College.
- Dr. Levy shared that the bookstore will be closing in June.
- Dr. Levy stated there will be a virtual graduation ceremony with more information forthcoming regarding a date and time.
- On a motion by Trustee Eure and seconded by Trustee Vann the March Month End Report was approved.
- Trustee Eure reviewed the policies that were discussed during the Program & Quality Assurance Committee meeting.
- On a motion by Trustee Trent and second, by Trustee Turner the changes to Policy 1.7 Section 5.4 were approved.

Closed Session: On a motion by Trustee Lassiter and seconded by Trustee Harrell the Board went into closed session at 7:42 p.m.

Adjournment:

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the meeting adjourned at 8:00 p.m.