

ROANOKE-CHOWAN COMMUNITY COLLEGE

Board of Trustees Meeting

February 25, 2020

7:00 p.m.

Jernigan Building Boardroom

Call to Order: Trustee Ruffin-Barnes called the meeting to order at 7:02 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

| <u>Trustee Name</u> | <u>Absent/Present</u> | <u>Arrival Time</u> |
|-----------------------------|------------------------------|----------------------------|
| Jeri Pierce (Chair) | Absent | N/A. |
| Ronald Gatling (Vice-Chair) | Absent | N/A |
| Wendy Ruffin-Barnes | Present | 7:00 p.m. |
| Andre Lassiter | Present | 7:00 p.m. |
| Albert Vann | Present | 7:00 p.m. |
| Claudia Richardson | Present | 7:00 p.m. |
| John Trent | Present | 7:00 p.m. |
| Jean Matthews | Present | 7:00 p.m. |
| Kimberly Turner | Absent | N/A |
| James Eure | Absent | N/A |
| Mary Harrell | Present | 7:00 p.m. |
| Student Trustee Hunter | Absent | 7:00 p.m. |

Staff Present: Dr. Audre Levy (Interim President), Tarsha Bush-Dudley (Board Clerk), Dr. Mary Leary (Instructional Technology Director), Darius Greene (Dean of Student Services), Constance Phelps (Chief Finance Officer)

Others Present: Mr. Sam Dickens (NCACCT), Mr. William Holder (NCCCS Board Member), Morris Rascoe, Belinda White, Dianne Bazemore, Dr. Otis Smallwood

Oath of Office: The Oath of Office was given to Trustee Ernestine Bazemore by Magistrate Williams.

Invocation: Given by Trustee Lassiter..

Conflict of Interest Statement: Read by Trustee Ruffin-Barnes. None were noted.

Approval of the Agenda:

- On a motion by Trustee Lassiter and seconded by Trustee Vann the Board approved the February 25, 2020 agenda.

Approval of Minutes:

- The minutes were tabled until the next regularly scheduled meeting.

Board Chair Report

- There were no updates.

President's Report

- Ms. Phelps gave a budget update on the finances of R-CCC.
- Dr.: Levy presented to the Board the ECHS Memorandum of Agreement. On a motion by Trustee Trent and seconded by Trustee Richardson the Board approved the Early College High School Memorandum of Agreement.
- On a motion by Trustee Vann and seconded by Trustee Trent the Board approved the R-CCC Academic Calendar.
- On a motion by Trustee Lassiter and seconded by Trustee Richardson the Trustees approved R-CCC Policy 1.0.
- Trustee Hunter shared information regarding the activities that have taken place in the Student Government Association.

Closed Session: On a motion by Trustee Lassiter and seconded by Trustee Harrell t the Board went into closed session at 7:32 p.m.

Adjournment:

- On a motion by Trustee Lassiter and seconded by Trustee Trent the meeting adjourned at 9:21 p.m.