



BOARD OF TRUSTEES MEETING  
Freeland Building Community Room  
August 31, 2021  
7 p.m.

**Call to Order:** Chair Pierce called the meeting to order at 7:02 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<b>Trustee Name</b>	<b>Absent/Present</b>
Jeri Pierce (Chair)	Present
Ronald Gatling (Vice-Chair)	Present
Wendy Ruffin-Barnes	Present
Dr. Claudia Richardson	Present
Mary Harrell	Present
Albert Vann	Present
Andre Lassiter	Present
Kimberly Turner	Present
John Trent	Present
Jean Matthews	Present
Betty Pugh	Present
Otis Smallwood	Present

**Staff Present:** Dr. Murray Williams (President), Tarsha Bush-Dudley (Board Clerk), Dr. Jaime Woods (Vice-President of Instruction & Student Services), Mr. Dan Figler (Vice-President/CFO),

**Others Present:** Mrs. Kimberly Lassiter, Magistrate Deborah Morrison

**Invocation:** Given by Trustee Lassiter.

**Conflict of Interest Statement:** Read by Chair Pierce. None were noted.

- On a motion by Trustee Gatling and seconded by Trustee Turner the Proposed Revision to the Conflict-of-Interest Policy was approved by the Board.
- Chair Pierce reviewed the R-CCC Mission Statement with the Trustees.



BOARD OF TRUSTEES MEETING  
Freeland Building Community Room  
August 31, 2021  
7 p.m.

### **New Employees**

Mr. Figler and Dr. Woods introduced the newly hired employees to the Trustees:

- Alessia Huckabee- Payroll & Accounts Payable Technician
- Derrick Armstead- Small Business Center Director
- Kristen Farjardo- Psychology Instructor

### **Oath of Office**

The Oath of Office was administered by Magistrate Deborah Morrison to the following Trustees:

- Dr. Otis Smallwood
- Ms. Kimberly Turner
- Ms. Jeri Pierce
- Mr. Andre Lassiter

### **Election of New Officers**

Mrs. Dudley opened the floor for nominations for Chair of the R-CCC Board of Trustees.

- Trustee Gatling nominated Trustee Kimberly Turner as Chair.
- On a motion by Trustee Gatling and seconded by Trustee Pierce the Board approved Trustee Kimberly Turner as Chair of the R-CCC Board of Trustees.

Mrs. Dudley opened the floor for nominations for Vice-Chair of the R-CCC Board of Trustees.

- Trustee Lassiter nominated Trustee Gatling as Vice-Chair.
- On a motion by Trustee Lassiter and seconded by Trustee Pierce the Board approved Trustee Gatling as Vice-Chair of the R-CCC Board of Trustees.

### **Special Recognition**

Trustee Gatling presented Trustee Pierce with a plaque for her dedicated service as Chair of the R-CCC Board of Trustees.



**BOARD OF TRUSTEES MEETING**  
**Freeland Building Community Room**  
**August 31, 2021**  
**7 p.m.**

**Approval of the Agenda:**

- On a motion by Trustee Lassiter and seconded by Trustee Turner the Board approved the August 31, 2021, agenda.

**Approval of Minutes:**

- On a motion by Trustee Lassiter and seconded by Trustee Vann the Board approved the March 22, 2021, Special Called Board meeting minutes.
- On a motion by Trustee Turner and seconded by Trustee Richardson the Board approved the June 22, 2021, Board meeting minutes.
- There was not a quorum for the July 17, 2021, Summer Board Retreat minutes; therefore, they will be pulled from the approval list.
- On a motion by Trustee Matthews and seconded by Trustee Pugh the Board approved the July 26, 2021, Special Called Board meeting minutes.
- On a motion by Trustee Lassiter and seconded by Trustee Ruffin-Barnes the Board approved the August 11, 2021, Finance Committee meeting minutes.
- On a motion by trustee Lassiter and seconded by Trustee Vann the Board approved the August 11, 2021, Buildings & Grounds Committee meeting minutes.

**Committee Reports**

- Board Chair's Report: Chair Pierce discussed the Board Self-Evaluation Form, and Dr. Lamm's Presidential Evaluation.

**Finance Committee:**

- Mr. Figler discussed the financial documents included in the Board packet. Mr. Figler discussed the amount of state funds that have been expended for the fiscal year. He stated the encumbrance cannot be forwarded into the next fiscal year. Due to a delay in deliverables and unexpended funds, the College will have to revert over \$400,000 of funds back to the state.





BOARD OF TRUSTEES MEETING  
Freeland Building Community Room  
August 31, 2021  
7 p.m.

Trustee Lassiter stated the goal for fiscal year 2020-21 was to not send any money back. He asked Mr. Figler how the Business Office is monitoring this process for fiscal year 2021-22, and what were the plans moving forward to expend funds for this fiscal year.

- On a motion by Trustee Trent and seconded by Trustee Ruffin-Barnes the Board approved the Month End Report for the month of July 2021.

**President's Report:**

- Dr. Williams discussed the information presented in the President's Report that was distributed to the Trustees in their packet. (See handout.)

**Closed Session:**

- On a motion by Trustee Trent and seconded by Trustee Vann the Board went into closed session at 8:23 p.m.

**Adjournment**

- On a motion by Trustee Gatling and seconded by Trustee Trent the meeting adjourned at 9:13 p.m.

  
Board Chair

  
Prepared by Board Clerk