



BOARD OF TRUSTEES MEETING
Freeland Building Community Room
February 22, 2022
7 p.m.

Call to Order: Chair Turner called the meeting to order at 7:00 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>
Kimberly Turner (Chair)	Present
Ronald Gatling (Vice-Chair)	Absent
Wendy Ruffin-Barnes	Present
Claudia Richardson	Present
Mary Harrell	Present
Albert Vann	Present
Andre Lassiter	Present
Jeri Pierce	Absent
John Trent	Absent
Jean Matthews	Present
Betty Pugh	Absent
Otis Smallwood	Present

Staff Present: Dr. Murray Williams (President), Tarsha Bush-Dudley (Board Liaison), Dr. Jaime Woods (Vice-President of Instruction & Student Services), Dr. LaToya Wiley (Vice President, Administrative & Fiscal Services), Mr. Clarence Hall (Director of Instructional Technology), Ms. Stephanie Benson (Executive Vice President, Workforce and Institutional Effectiveness & Executive Director of the Foundation)

Others Present: None

Invocation: Given by Trustee Vann.

Conflict of Interest Statement: Read by Chair Turner. Trustee Matthews stated she wanted to make the Board aware that she is currently employed on part-time basis with East Carolina University, which may pose a conflict of interest.

Mission Statement Review: Chair Turner reviewed the R-CCC Mission Statement with the Trustees.

Introduction of New Employees: Dr. Williams introduced Ms. Stephanie Benson as the new Executive Vice President of Workforce, and Institutional Effectiveness. She also serves as the Executive Director of the Foundation.



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Approval of the Agenda:

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the Board approved the February 22, 2022, agenda.

Approval of Board Meeting Minutes:

- On a motion by Trustee Harrell and seconded by Trustee Matthews, the Board approved the January 25, 2022, Board minutes.

Strategic Plan Presentation:

- Dr. Joseph Silver joined the Board via Zoom to share information he and his team have collected for the College's new strategic plan.

Finance Committee:

- Dr. Wiley gave an overview of the Financial Report dated January 31, 2022.
- On a motion by Trustee Lassiter and seconded by Trustee Ruffin-Barnes the Board approved the Financial Report for the month of January 2022 and also approved the FY2021-2022 Annual Budget.

Board Chair's Report

- None.

President's Report:

- Dr. Williams discussed the President's Board Report for February 2022, and highlighted the following areas in her report:
 - a. Administrative Services – IRS Tax Obligation (Page 3)
 - b. Institutional Effectiveness/Accreditation (Page 4)
 - c. Student Services Spring Enrollment Update (Page 4)

Closed Session: There was no closed session for this meeting.

Adjournment:

- On a motion by Trustee Lassiter and seconded by Trustee Ruffin-Barnes the meeting adjourned at 8:28 p.m.



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Board Chair


Prepared by Board Clerk