



**BOARD OF TRUSTEES MEETING**  
Freeland Building Community Room  
September 20, 2022  
7 p.m.

**Call to Order:** Chair Gatling called the meeting to order at 7:02 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<b>Trustee Name</b>	<b>Absent/Present</b>
Ronald Gatling (Chair)	Present
Jeri Pierce (Vice-Chair)	Present
Wendy Ruffin-Barnes	Present
Mary Harrell	Present
Albert Vann	Present
Andre Lassiter	Present
Kimberly Turner	Present
Jean Matthews	Present
Betty Pugh	Present
Otis Smallwood	Present

- **Staff Present:** Dr. Murray Williams (President), Dr. Jaime Woods (Vice-President of Instruction & Student Services), Dr. LaToya Wiley (Vice President, Administrative & Fiscal Services), Ms. Stephanie Benson (Executive Vice President, Workforce and Institutional Effectiveness & Executive Director of the Foundation), Dr. Tanya Oliver (Associate Vice President of Student Services), Mr. Clarence Hall (Director of Information Technology), Tarsha Bush-Dudley (Board Liaison),

**Others Present:** Attorney Charles Francis

**Invocation:** Given by Dr. Williams.

**Conflict of Interest Statement:** Read by Chair Gatling. None were noted.

**Mission Statement Review:** Chair Gatling reviewed the R-CCC Mission Statement with the Trustees.



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**Introduction of New Employees:** The following people were introduced by Ms. Benson and Dr. Woods as new employees of the College:

- Doreen Meglic- Allied Health Director
- Deshawn Whitaker- Program Coordinator for Early Childhood Education
- Curtis Williams III - Biology Instructor

**Approval of the Agenda:**

- On a motion by Trustee Lassiter and seconded by Trustee Harrell the Board approved the September 20, 2022, agenda.

**Approval of Board Meeting Minutes:**

- On a motion by Trustee Lassiter and seconded by Trustee Harrell, the Board approved the August 23, 2022, Board minutes.

**Committee Reports:**

**Finance Committee:**

- Dr. Wiley gave an overview of the Financial Report dated August 2022.
- On a motion by Trustee Lassiter and seconded by Trustee Vann the Board approved the Financial Report for the month of August 2022.
- On a motion by Trustee Lassiter and seconded by Trustee Vann the Board approved the 2-1/FY 23 Annual Budget.
- On a motion by Trustee Harrell and seconded by Trustee Turner the Board approved the Updated Salary Scale.

**Board Chair's Report**

- Chair Gatling acknowledged the Trustees that celebrated birthdays for the month of August: Trustee Harrell, Trustee Turner, Trustee Lassiter
- Chair Gatling stated the Executive Committee meeting that was scheduled to take place on Wednesday, September 21, 2022, will be rescheduled for the month of October. Information regarding a date and time is forthcoming.
- Committee meetings for the month of October will be held on October 13, 2022, at noon in the Jernigan Building Boardroom.
- Chair Gatling stated the College is currently interviewing Trustees for the R-CCC Spotlight. The first Trustee that will be featured is Trustee Wendy Ruffin-Barnes.



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- The next regularly scheduled meeting of the R-CCC Board of Trustees will be held on Monday, October 24, 2022, at 7 p.m. in the Jernigan Building Boardroom.
- There will be a Boss's Day Luncheon held on October 6, 2022. The luncheon will take place in the Jernigan Building in Room 126.
- The SACSCOC onsite visit will take place on October 10-13, 2022.

**President's Report:**

- Dr. Williams discussed the President's Board Report for September 2022 with special emphasis on the following:
  - a. A special thank you to Trustee Matthews for the idea of contacting ECU for assistance with the Nursing Department.
  - b. Develop a Weld to Work IET (Integrated Educational Training) Pathway. Students will participate in college and career readiness classes, workforce classes, and soft skills training simultaneously. This will allow students who do not have a high school diploma to enroll in credit pathways while completing a high school equivalency.
  - c. Dr. Williams gave a report on the enrollment update for summer and fall. She stated the curriculum fall enrollment totals are not final as there is still a second eight-week term. Continuing Education and College and Career Readiness will have until December 15<sup>th</sup> to reach their fall enrollment goals.

**Closed Session:**

- On a motion by Trustee Harrell and seconded by Trustee Vann the Board went into closed session at 7:33 p.m. to discuss a personnel issue.

**Adjournment**

- On a motion by Trustee Lassiter and seconded by Trustee Matthews the meeting adjourned at 7:40 p.m.

A handwritten signature in blue ink, appearing to read "Gerald Stalling", written over a horizontal line.

Board Chair

A handwritten signature in blue ink, appearing to read "Janelle Duff", written over a horizontal line.

Board Clerk