

**Roanoke-Chowan Community College  
Board of Trustees Meeting  
Jernigan Building Boardroom  
April 22, 2025  
7 p.m.**

**Regular Session Minutes**

**Call to Order:** Chair Gatling called the meeting to order at 7:00 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<b><u>Trustee Name</u></b>	<b><u>Absent/Present</u></b>
<b>Ronald Gatling (Chair)</b>	<b>Present</b>
<b>Jeri Pierce (Vice-Chair)</b>	<b>Present</b>
<b>Mary Harrell</b>	<b>Present</b>
<b>Albert Vann</b>	<b>Present</b>
<b>Jean Matthews</b>	<b>Present</b>
<b>Betty Pugh</b>	<b>Present</b>
<b>Otis Smallwood</b>	<b>Present</b>
<b>Renee Tyler</b>	<b>Present</b>
<b>Geneva Riddick-Faulkner</b>	<b>Absent</b>
<b>Catherine Wilson</b>	<b>Present</b>
<b>Raymond Faircloth, Jr.</b>	<b>Present</b>
<b>Sheila Eley</b>	<b>Present</b>

**Staff Present:** Dr. Murray Williams (President), Mrs. Miriam Moore (CFO/VP of Administrative Services), Dr. Tanya Oliver (Executive Vice President of Academic and Student Affairs), Mr. Steven Matthews (Vice President of Workforce & Institutional Advancement), Tarsha Bush-Dudley (Board Liaison)

**Others Present:** None

**Invocation:** Given by Trustee Faircloth.

**Conflict of Interest Statement:** Read by Chairman Gatling. None were noted.

**Mission/Vision Statement Review:** Vice-Chair Pierce reviewed the R-CCC Mission and Vision Statements with the Trustees.

**Introduction of New Employees:** Dr. Oliver introduced Mrs. Helen Lassiter as the new Recruitment & Student Life Coordinator.

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**Approval of the Agenda:**

- On a motion by Trustee Vann and seconded by Trustee Harrell the April 22, 2025, agenda was approved by the Board.

**Approval of Board Meeting Minutes:**

- On a motion by Trustee Eley and seconded by Trustee Pugh, the Board approved the regular session minutes dated February 25, 2025.

**Committee Reports:**

**Finance Committee:**

- Mrs. Moore gave an overview of the March 2025 Finance Report.
- On a motion by Trustee Wilson and seconded by Trustee Faircloth, the Board approved the March 2025 Finance Report.

**Board Chair's Report:**

- Chair Gatling recognized Trustee Pugh, Trustee Pierce, and Trustee Wilson for their birthdays in the month of March.
- Chair Gatling reminded the Trustees of their pledged commitments to the R-CCC Foundation. He asked them to submit their 2025 R-CCC Foundation pledge cards to Dr. Williams.
- Chair Gatling and Vice-Chair Pierce presented Dr. Williams with a resolution in honor of National Community College Month.
- Chair Gatling stated this is officially his last meeting. Dr. Williams and the Trustees acknowledged his service and dedication to R-CCC.

**President's Report:**

- Dr. Williams shared the College's compliance review conducted Fiscal Year 2024-25 with the Board pursuant to North Carolina General Statute 115D-5(m). A material finding was noted in the area of Curriculum and a minimal finding was noted in the area of Continuing Education for the 2023-24 reporting period. Based on the material finding for curriculum, the college returned \$118,578.00 to the NCCCS. The Board discussed the finding and next steps were provided by the President.
- Dr. Williams stated R-CCC has the highest enrollment it has experienced since the pre-pandemic fiscal year 2019. It is an 8% increase over last year. The College & Career Readiness FTE is at 85.92%, which is an 186% increase over last year's enrollment.
- Dr. Williams stated a new high school is being built in Northampton County. She stated this should be a strong boost to enrollment.
- Dr. Williams stated the R-CCC Golf Tournament has been rescheduled to Thursday, May 8, 2025.

**Closed Session:**

- On a motion by Trustee Harrell and seconded by Trustee Tyler the Board went into closed session at 7:52 p.m.

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**Open Session:**

- On a motion by Vice Chair Pierce and seconded by Trustee Harrell the Board agreed to give Dr. Murray J. Williams an increase in pay in the amount of \$30,000 in which a percentage will be taken from Bertie, Northampton and Hertford Counties to meet this request.

**Adjournment:**

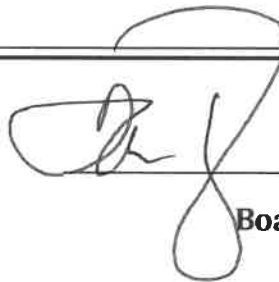
- On a motion by Trustee Faircloth and seconded by Trustee Smallwood the meeting adjourned at 8:07 p.m.

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**Board Chairman**

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**Board Liaison**