



**BOARD OF TRUSTEES MEETING**  
**Jernigan Building Boardroom**  
**March 26, 2024**  
**7 p.m.**

**Regular Session Minutes**

**Call to Order:** Chairman Gatling called the meeting to order at 7:00 p.m.

**Roll Call:** Roll call was done by Tarsha Bush-Dudley.

**Trustee Attendance:**

<b><u>Trustee Name</u></b>	<b><u>Absent/Present</u></b>
<b>Ronald Gatling (Chair)</b>	<b>Present</b>
<b>Jeri Pierce (Vice-Chair)</b>	<b>Present</b>
<b>Mary Harrell</b>	<b>Present</b>
<b>Albert Vann</b>	<b>Present</b>
<b>Jean Matthews</b>	<b>Present</b>
<b>Betty Pugh</b>	<b>Present</b>
<b>Otis Smallwood</b>	<b>Present</b>
<b>Renee Tyler</b>	<b>Present</b>
<b>Geneva Riddick-Faulkner</b>	<b>Absent</b>
<b>Catherine Wilson</b>	<b>Present</b>
<b>Raymond Faircloth, Jr.</b>	<b>Present</b>

**Staff Present:** Dr. Murray Williams (President), Dr. Tanya Oliver (Associate Vice President of Student Services), Ms. Stephanie Benson (Executive Vice President for Workforce and Institutional Effectiveness), Ms. Miriam Caslin (CFO/VP of Administrative Services), Tarsha Bush-Dudley (Board Liaison)

**Others Present:** None

**Invocation:** Given by Chairman Gatling.

**Conflict of Interest Statement:** Read by Chair Vice-Chair Pierce. None were noted.

**Mission Statement Review:** Vice-Chair Pierce reviewed the R-CCC Mission Statement with the Trustees.



**BOARD OF TRUSTEES MEETING**  
**Jernigan Building Boardroom**  
**March 26, 2024**  
**7 p.m.**

**Introduction of New Employees:** The following person was introduced as a new employee of R-CCC:

1. Mr. Brian Riddick, Recruiter- Continuing Education

**Approval of the Agenda:**

- On a motion by Trustee Matthews and seconded by Trustee Tyler the March 26, 2024, agenda was approved with the following amendments:

1. Policies 3.47 and 3.62 were added to the agenda for approval.

**Approval of Board Meeting Minutes:**

- On a motion by Trustee Faircloth and seconded by Trustee Vann, the Board approved the February 27, 2024, Board minutes.

**Committee Reports:**

**Finance Committee:**

- Ms. Caslin gave an overview of the Financial Report dated February 29, 2024.
- On a motion by Trustee Harrell and seconded by Trustee Tyler, the Board approved the Financial Report dated February 29, 2024.

**Policy & Quality Assurance Committee:**

- On a motion by Trustee Harrell and seconded by Trustee Pugh the Board approved Section 2 of the Policy Manual.
- Section 3 was tabled until the next regularly scheduled meeting.
- On a motion by Trustee Pierce and seconded by Trustee Tyler the Board approved Policy 3.47.
- On a motion by Trustee Pierce and seconded by Trustee Smallwood the Board approved Policy 3.62.

**Board Chair's Report:**

- Chairman Gatling acknowledged Trustee Pugh, Trustee Pierce, and Trustee Wilson for their birthdays in the month of March.
- Chair Gatling invited the Trustees to the Special Olympics Ceremony on April 12, 2024, at Hertford County High School. The ceremony will begin promptly at 9 a.m.
- Chairman Gatling stated the Trustees have 100% participation in their commitment to pledge \$1,000 each to the R-CCC Foundation.



**BOARD OF TRUSTEES MEETING**  
**Jernigan Building Boardroom**  
**March 26, 2024**  
**7 p.m.**

**President's Report:**

Dr. Williams stated the NC Board of Nursing has updated their testing pass rate rules, eliminating the three-year average and moving to a one year average. This change has increased the College's success percentage from 50% to 91%, allowing the program to be relinquished from the warning status. R-CCC has received funds from the state for salary increases for nursing faculty. R-CCC has given an 11% increase to the nursing faculty.

Dr. Williams stated that due to the acquisition of a new commercial truck for the program, the College will discontinue using Trans Tech as the CDL instructor. As a result, tuition will be reduced from \$3,000 per student to \$1,000 per student. The new tuition rate was effective March 18, 2024.

Dr. Williams stated the Nursing and EMS programs received three hospital-grade stretchers each in good working condition as a donation from ECU Health Roanoke-Chowan Hospital.

- On a motion by Trustee Matthews and seconded by Trustee Wilson the Board approved the acceptance of the stretchers.

Dr. Williams stated the College received allocation for Enrollment Growth Reserve in the amount of \$214,984. These funds were allocated to colleges experiencing an enrollment increase greater than 5% of the enrollment levels, Currently, the College has a 19% increase in enrollment over last year.

**Closed Session:**

- There was no closed session for this meeting.

**Adjournment:**

- On a motion by Trustee Harrell and seconded by Trustee Wilson the meeting adjourned at 7:51p.m.

---

A handwritten signature in black ink, appearing to read "Ronald Harrell", written over a horizontal line.

**Board Chairman**

A handwritten signature in black ink, consisting of a large, stylized initial, written over a horizontal line.

**Board Liaison**