

**Roanoke-Chowan Community College
Board of Trustees Meeting
Jernigan Building Boardroom
October 29, 2024
7 p.m.**

Regular Session Minutes

Call to Order: Chair Gatling called the meeting to order at 7:00 p.m.

Roll Call: Roll call was done by Tarsha Bush-Dudley.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>
Ronald Gatling (Chair)	Present
Jeri Pierce (Vice-Chair)	Present
Mary Harrell	Present
Albert Vann	Present
Jean Matthews	Present
Betty Pugh	Present
Otis Smallwood	Present
Renee Tyler	Present
Geneva Riddick-Faulkner	Present
Catherine Wilson	Present
Raymond Faircloth, Jr.	Absent

Staff Present: Dr. Murray Williams (President), Ms. Miriam Moore (CFO/VP of Administrative Services), Dr. Tanya Oliver (Executive Vice President of Academic and Student Affairs), Mr. Steven Matthews (Vice President of Workforce & Institutional Advancement), Tarsha Bush-Dudley (Board Liaison)

Others Present: Magistrate Alfonzia Williams, Ms. Alexis Pugh, Mr. Hermea Pugh, Jr.

Invocation: Given by Trustee Gatling.

Oath of Office Ceremony: Magistrate Alfonzia Williams presented the Oath of Office to the following Trustees:

- Ms. Betty Pugh, Appointed by the Hertford County Board of Commissioners
- Ms. Sheila Eley, Appointed by the North Carolian General Assembly

Conflict of Interest Statement: Read by Chairman Gatling. None were noted.

Mission Statement Review: Vice-Chair Pierce reviewed the R-CCC Mission Statement with the Trustees.

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Approval of the Agenda:

- On a motion by Trustee Matthews and seconded by Trustee Harrell the October 29, 2024, agenda was approved.

Approval of Board Meeting Minutes:

- On a motion by Trustee Harrell and seconded by Trustee Pugh, the Board approved the August 27, 2024, regular session minutes.

Committee Reports:

Finance Committee:

- Mrs. Moore gave an overview of the 2024 -2025 Annual Budget.
- On a motion by Trustee Pierce and seconded by Trustee Tyler, the Board approved the 2024-2025 Annual Budget.
- Mrs. Moore gave an overview of the September 2024 Finance Report.
- On a motion by Trustee Smallwood and seconded by Trustee Pierce, the Board approved the September 2024 Finance Report.

Board Chair's Report:

- Chair Gatling acknowledged the Trustees that celebrated birthdays during the months of August and September. A birthday video was presented by Dr. Williams.
- Chair Gatling asked the Trustees that attended the 2024 ACCT Leadership Conference to share their experience.
- Chair Gatling reminded the Trustees of their pledged commitments to the R-CCC Foundation for fiscal year 2024 and distributed the 2025 R-CCC Foundation pledge cards.
- Chair Gatling stated the next R-CCC Board of Trustees meeting will be held on Tuesday, January 28, 2025.

President's Report:

- Trustee Pierce presented information to the Trustees regarding the naming of the new R-CCC Fine Arts Building.
- On a motion by Trustee Harrell and seconded by Trustee Riddick-Faulkner the Board approved naming the new R-CCC Fine Arts Building the Lassiter-Gatling Fine Arts Building.
- Dr. Williams stated that R-CCC is partnering with Tri-County Community College to assist with their needs due to the impact from Hurricane Helene.
- Dr. Williams stated there will be a Christmas Luncheon held on December 11th at the College. All Trustees are invited to attend.

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Closed Session:

- There was no closed session for this meeting.

Adjournment:

- On a motion by Trustee Harrell and seconded by Trustee Wilson the meeting adjourned at 8:15 p.m.



Board Chairman



Board Liaison