

**Roanoke-Chowan Community College
Board of Trustees Meeting
Freeland Building, Community Room
April 28, 2026
7:00 p.m.**

Regular Session Minutes

Call to Order: Chair Pierce called the meeting to order at 7:00 p.m.

Roll Call: Roll call was done by Brittney Lamb.

Trustee Attendance:

<u>Trustee Name</u>	<u>Absent/Present</u>
Jeri Pierce (Chair)	Present
Otis Smallwood (Vice-Chair)	Present
Mary Ruffin-Harrell	Present
Albert Vann	Absent
Jean Matthews	Present
Betty Pugh	Present
Renee Tyler	Absent
Catherine Wilson	Absent
Raymond Faircloth, Jr.	Absent
Sheila Eley	Present
John Horton	Present
Shavonda Pugh	Present
Ron Roberson	Present
Deborah Gatling	Present
Keedra Whitaker	Absent

Staff Present: Dr. Murray Williams (President), Mrs. Miriam Moore (CFO/VP of Administrative & Fiscal Services), Dr. Tanya Oliver (Executive Vice President of Academic and Student Affairs), Ms. Brittney Lamb (Board Liaison).

Others Present: None

Invocation: Given by Trustee Ruffin-Harrell.

Conflict of Interest Statement: Read by Chair Pierce. None were noted.

Mission/Vision Statement Review: Vice-Chair Smallwood read the R-CCC Mission and Vision Statements with the Trustees.

Approval of the Agenda:

- On a motion by Trustee Ruffin-Harrell and seconded by Trustee Gatling, the April 28, 2026, agenda was approved by the Board.

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Approval of Board Meeting Minutes:

- On a motion by Trustee Matthews and seconded by Trustee Eley, the Board approved the regular session minutes dated March 27, 2026.

Committee Reports:

Finance Committee:

- Mrs. Moore gave an overview of the Financial Report dated March 2026.
- On a motion by Trustee Smallwood and seconded by Trustee Roberson, the Board approved the Finance Report dated March 2026.

Policy and Quality Assurance Committee:

- Dr. Williams gave an overview of R-CCC Policy 2.3.8 – College Records.
- On a motion by Trustee Ruffin-Harrell and seconded by Trustee Gatling, the Board approved R-CCC Policy 2.3.8 – College Records.

Board Chair's Report:

- Chair Pierce announced that Trustee Matthews has chosen not to apply for reappointment to the Board when her term ends on June 30, 2026. Chair Pierce thanked Trustee Matthews for her commitment and service to the R-CCC Board of Trustees.
- Chair Pierce asked the Trustees to keep Trustee Vann in their thoughts as he attends to a family matter.

President's Report:

- Dr. Williams informed the Trustees that budget requests have been submitted to the three counties in the College's service area. She noted that the College requested funding based on the number of students served from each county.
- Dr. Williams reminded the Trustees of the College's upcoming Commencement Exercises on May 1, 2026, and encouraged all who can attend to do so.

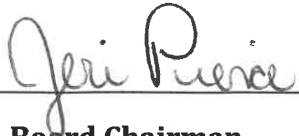
Closed Session:

- There was no closed session for this meeting.

Adjournment:

- On a motion by Trustee Ruffin-Harrell and seconded by Trustee Pugh, the meeting adjourned at 7:31 p.m.

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A handwritten signature in cursive script, reading "Jeri Pierce", written in dark ink above a horizontal line.

Board Chairman

A handwritten signature in cursive script, reading "Brett McKee", written in dark ink above a horizontal line.

Board Liaison