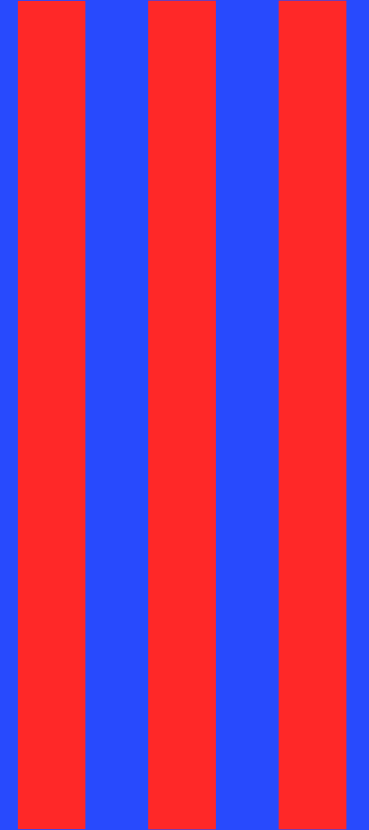
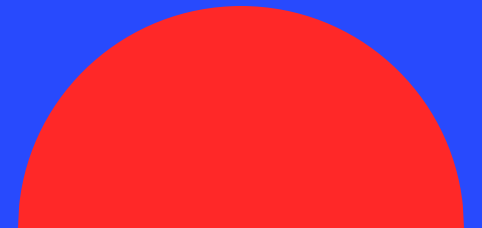


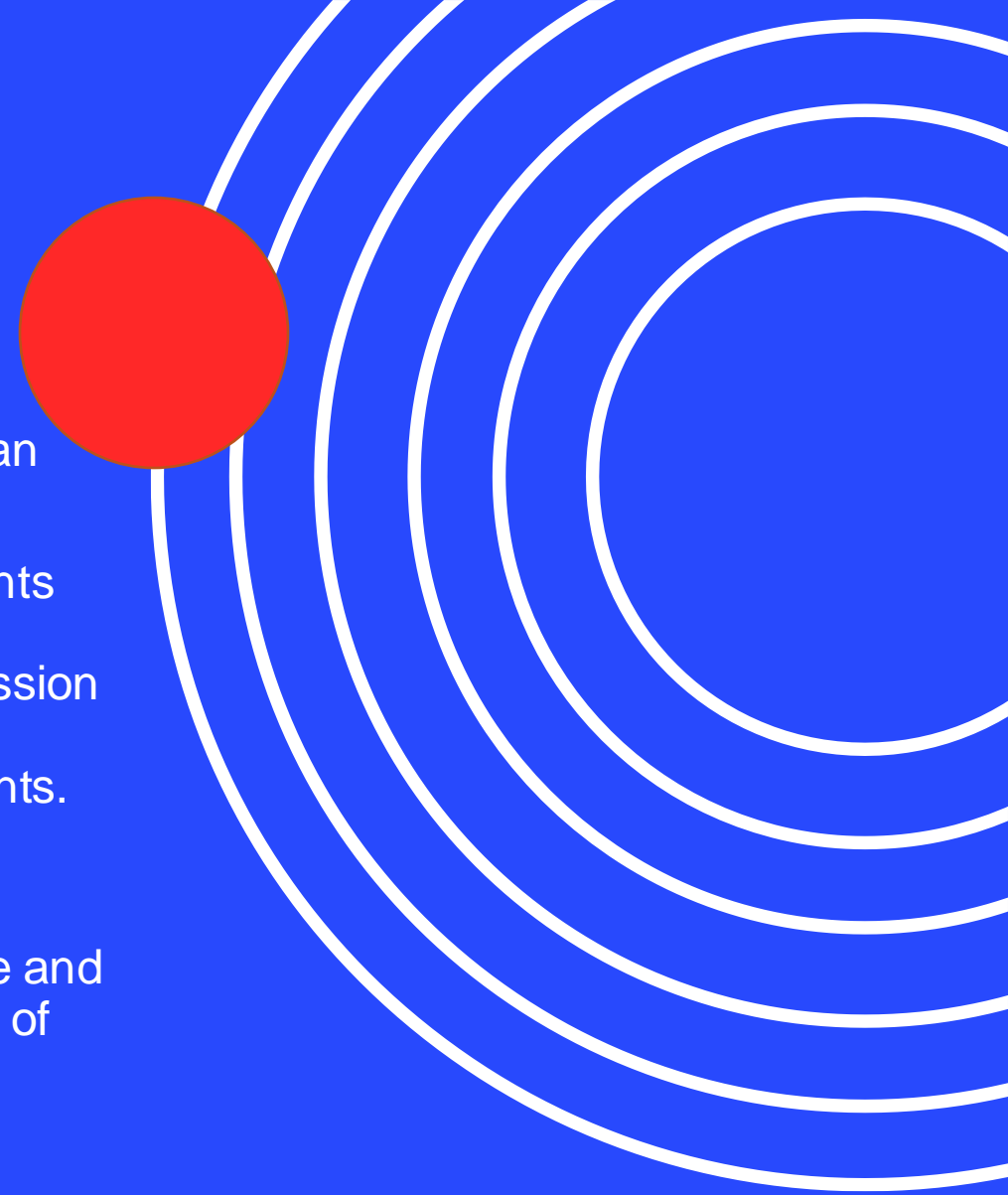
Students Rights & Responsibilities



**Danielle Ruffin,
Dean, Student Services**



General Purpose



Roanoke-Chowan Community College strives to create an academic community conducive to the development of each student by fostering an educational process committed to excellence and equity.

College students are citizens of the local, state, and national governments and of the academic community and are, therefore, always expected to conduct themselves as law-abiding members of each community. Admission to the College carries with it special privileges and imparts special responsibilities apart from those rights and duties enjoyed by nonstudents. Students are expected to behave in a manner that is conducive to the mission of the College.

In recognition of the special relationship that exists between the College and the academic community, Roanoke-Chowan Community College Board of Trustees has authorized the President to take such action that may be necessary to maintain campus safety and preserve the integrity of the College.

Student Code of Conduct

This Code of Student Conduct is applicable to every student enrolled at the College, and may at times, apply to persons off campus when using college facilities or participating in R-CCC programs or activities, including off-campus trips and clinical sites.

The term “student” includes all persons registered for or enrolled in one or more courses at R-CCC, either for credit or non-credit. Students may be accountable to both civil authorities and to the College for acts that constitute violations of law and this Code.

Disciplinary action at the College will be independent and proceed during the process of criminal proceedings and will not be subject to challenge because criminal charges involving the same incident have been dismissed or reduced. R-CCC has the discretion to proceed with disciplinary action under this Code in addition to any criminal or civil judicial proceedings

Statement of Expectation

Each student of Roanoke-Chowan Community College is expected to conduct him or herself in accordance with college policy to preserve R-CCC's safe and supportive learning environment. Roanoke-Chowan Community College has the right to take necessary and appropriate action to support and protect the health, safety, and well-being of the college community. R-CCC students are expected to abide by local, state, and federal laws as well as college policies.



Accessibility Services:

Students Rights

- ✓ Receive equal access to courses, programs, services, activities, and facilities offered through the college.
- ✓ Receive reasonable and appropriate accommodations, academic adjustments, and/or auxiliary aids, as determined in accordance with applicable laws.
- ✓ Expect that information regarding their disability and the need for accommodations will be treated confidentially, except as required to facilitate the request for services.



Disability Services:

Students Responsibility:

- ✓ Self-identify the nature of the condition and submit all required documentation to the Dean of Student Services.
- ✓ Meet the academic standards and requirements of the college.
- ✓ Advocate for their individual needs in a timely manner.



What you Need to Know: Important Facts



IEP and 504 Plans do not transfer you must self-identify and make a request to the Office of Disability Services.

Students receiving accommodations are held to the same standards as others students.

Accommodations plans begin after implementation of plan and are not retroactive.

Disability Intake Application

FEDERAL LAW PROHIBITS DISABILITY SERVICES FROM MAKING PRE-ADMISSION INQUIRIES ABOUT DISABILITIES. THE DISABILITY SERVICES OFFICE HAS BEEN DESIGNATED ON CAMPUS TO ASSIST STUDENTS WITH DISABILITIES. TO PROVIDE THIS ASSISTANCE, IT IS NECESSARY FOR STUDENTS WITH DISABILITIES TO IDENTIFY THEMSELVES IN A TIMELY MANNER. PLEASE REMEMBER THAT ANY INFORMATION YOU PROVIDE IS STRICTLY VOLUNTARY AND WILL BE KEPT CONFIDENTIAL. TO FACILITATE YOUR LEARNING EXPERIENCE AT ROANOKE-CHOWAN, WE ASK YOU TO COMPLETE THE FOLLOWING INFORMATION AND RETURN THIS FORM ALONG WITH PROPER DISABILITY DOCUMENTATION THE DEAN OF STUDENT SERVICES

[DISABILITY INTAKE APPLICATION.PDF \(ROANOKECHOWAN.EDU\)](#)

WHAT IS TITLE IX?

No sex discrimination. No sexual assault. *Period.*



R-CCC Title IX

Roanoke-Chowan Community College does not tolerate discrimination of any kind based on gender, sexual orientation, age, race, religion, or ideology. Sexual harassment is a form of sex discrimination that is prohibited by Title IX. It creates a hostile environment that is inappropriate for an environment conducive to learning and working. If you feel you are experiencing discrimination or if you have been the victim of sexual harassment or sexual assault, the contacts listed below will be able to guide you and provide important resources.



What is Title IX

Under Title IX of the Education Amendments of 1972, no education program or activity receiving federal financial assistance may exclude, deny benefits to, or discriminate against any person based on sex (20 U.S.C. sec. 1681.a).

The purpose of the statute is to prevent “discriminatory practice” in education and “to provide... effective protection against those practices.”

Sexual harassment is a form of discrimination that may violate state and federal laws. Roanoke-Chowan Community College is committed to providing an environment for all students that is free from offensive or degrading conduct or remarks.

In 1980, the Equal Employment Opportunity Commission adapted guidelines to help define sexual harassment in the academic setting. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

Title IX Continues..

Submission to such conduct is made an expressed or implied term or condition of employment or status in a class, program, or activity.

1. Submission to or rejection of such conduct by an individual is used to make employment or educational decisions (such as hiring, promotion, or grading in a course).
2. Such conduct has the effect of interfering with an individual's work or educational performance or creates an intimidating, hostile, or offensive environment for working or learning.

Title IX Continues..

If a student feels that he or she is being sexually harassed by another person, he or she should the Title IX Coordinator, immediately. Sexually harassing behavior can be intimidating, exploitive, or coercive and diminishes the goals of the College to provide a healthy living, learning, and working environment. Students found guilty of sexually harassing another person will be subject to disciplinary action up to and including dismissal from the college.

[What is Title IX ? \(youtube.com\)](#)

Who do you report an incident to?

Students may report incidents to the following departments:

- Dean of Student Services-Title IX Coordinator (Primary Contact)—ext. 267
- Executive Director of Human Resources-Title IX Coordinator (When the primary contact is absent)—ext. 302
- Campus Security-(Emergency cases that require immediate attention)-ext. 219

Faculty and Staff should report incidents to the following departments:

- Executive Director of Human Resources-Title IX Coordinator (Primary Contact)-ext. 302
- Dean of Student Services-Title IX Coordinator (When the primary contact is absent) – ext. 267
- Campus Security-(Emergency cases that require immediate attention) – ext. 219

The Executive Director of Human Resources is the primary contact person for faculty and staff. All employees are encouraged to contact human resources to report incidents of harassment, intimidation, assault, or discrimination. In the absence of the Director of Human Resources, the Dean of Student Services is available to meet with faculty or staff regarding issues that may require immediate attention. If there is a situation that requires law enforcement or if there is immediate danger to the individual employee or others, please contact Campus Security.

Title IX Coordinators

Kimberly Lassiter

Executive Director, Human Resources

Faculty and Staff

Danielle Ruffin

Dean of Student Services

Students

Thank you

Danielle Ruffin

Dean Student Services

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